

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, January 21, 2019 @ 7:00 pm

- 1) CALL MEETING TO ORDER at 7:01 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – present; Supervisor #2 Bill Pearce present by phone; 12 Audience Members
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Rowbotham 10A and 11A after Item 8/Santeler; carried 3-0
- 6) APPROVE MINUTES OF DECEMBER 17, 2019 Board Meeting – Santeler motion to approve minutes/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No January Meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT JOSH STAGGS jstaggs@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. CST Holdings, LLC (Feltham) Request to approve North Walworth Road CSM – Santeler motion to approve CSM/Rowbotham 2nd; carried 3-0
 - B. Lakeland Community Church Donation
- 11) UNFINISHED BUSINESS:
 - A. Rosemary Traut drainage issue – Rosemary Traut and Shawn Kelly gave their reports and Fay Amerson from the County Land Use and Resource Management Department spoke - No official action was taken and the matter will be put on the next agenda
 - B. 2020 Census - authorize Rowbotham to approve the initial Boundary information – Santeler motion to approve/Pearce 2nd; carried 3-0
 - C. Tree and Bush Trimming/Removal on Private Roads for Emergency Vehicles – Table until Spring to view when the leave are on the trees
 - D. Approve Ordinance No. 121719-3 to Amend the Building and Mechanical Code – Pearce motion to approve/Santeler 2nd; carried 3-0
 - E. Third location for posting notices - Table
 - F. Fire and EMS Contracts with Village of Walworth – Baker contacted the Village requesting possible dates and times
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) – Discussed the Gas Line leak and to check insurance deductible
- 15) FUTURE AGENDA ITEMS: Rosemary Traut Drainage issues, Fire/EMS contracts

Rowbotham reopened public comments to hear Laura Peska’s concerns regarding water issues on her property and Phil Bird, Laura Peska’s neighbor, also spoke about water drainage issues on State Line Road and the need for culverts.
- 16) SCHEDULE NEXT REGULAR MEETING: Monday, February 10, 2020 @ 3:00 PM

- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2nd; carried 3-0
- 18) ADJOURNMENT – Santeler motion to adjourn @ 8:40 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: FEBRUARY 10, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Monday, February 10, 2020 @ 3:00 pm

- 1) CALL MEETING TO ORDER at 3:01 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – present; Supervisor #2 Bill Pearce present by phone; 3 Audience Members
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA –
- 6) APPROVE MINUTES OF January 21, 2020 Board Meeting – Pearce motion to approve minutes/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No February Meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT JOSH STAGGS jstaggs@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. Review & Possible Approval of Operator License Applications for Fire2Fork: Michael A. Wallace, Caitlin G. Mahoney, Ethan Z. Payton, Elizabeth S. Gardiner, Courtney G. Behm, Megan B. Darnick – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B. Appoint additional Republican Election Inspector for 2020-2021 term to fill vacancy – Rowbotham motion to approve Linda Valentine to fill Republican vacancy/Santeler 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A. Rosemary Traut drainage issue – Discussion occurred no action was taken and the matter will be put on the March agenda
 - B. Approve Resolution for South Shore Bar and Grill as third location for posting notices – Pearce motion to approve Resolution 02102020-1/Santeler 2nd; carried 3-0
 - C. Fire and EMS Contracts with Village of Walworth – leave on Agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) – discussed crack filling and doing a list of priority roads
- 15) FUTURE AGENDA ITEMS: Rosemary Traut drainage issues, Fire/EMS contracts
- 16) SCHEDULE NEXT REGULAR MEETING: Wednesday, March 11, 2020 @ 6:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 18) ADJOURNMENT – Santeler motion to adjourn @ 3:33 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer
DATED: March 11, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING

Wednesday, March 11, 2020 @ 6:00 pm

- 1) CALL MEETING TO ORDER at 6:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – present; Supervisor #2 Bill Pearce present by phone; 5 Audience Members
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to move 11 A. after Number 8/Rowbotham 2nd; carried 3-0
- 6) APPROVE MINUTES OF February 10, 2020 Board Meeting – Pearce motion to approve minutes/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No March Meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT JOSH STAGGS jstagg@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. Semper Running LLC (Carlie Blackman) July 11, 2020 Half Marathon Revised Route – Santeler motion to approve route as presented/Pearce 2nd; carried 3-0
 - B. 2020 Road Maintenance Projects – Santeler motion to approve 2020 Road Maintenance projects not to exceed \$95,000.00/Rowbotham 2nd; carried 3-0
 - C. Road Striping and Schedule – Stripe after crackfilling
 - D. Set May-September 2019 Monthly Board Meeting dates and times – meeting schedule was set
 - E. Set 2020 Open Book Date: Monday, June 1, 2020 10:00 am to 12:00 pm (Noon)
 - F. Set 2020 Board of Review Date: Thursday, June 25, 2020 12:00 pm (Noon) to 2:00 pm
- 11) OLD BUSINESS
 - A. Rosemary Traut drainage issue – heard after No. 8 above – Per Town attorney’s recommendation, no Board action will be taken on this matter
 - B. Fire and EMS Contracts with Village of Walworth – leave on Agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) – Six corners road is ugly with frost boils but it will tame down, other road issues discussed above, discussed purchase of brine tank and there was 1 burial
- 15) FUTURE AGENDA ITEMS: Fire/EMS contracts
- 16) SCHEDULE NEXT REGULAR MEETING: Tuesday, April 21, 2020 immediately following the Annual Meeting @ 6:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve subject to review of loan interest payment/Santeler 2nd; carried 3-0
- 18) ADJOURNMENT – Santeler motion to adjourn @ 7:31 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: April 21, 2020

APPROVED:

David J. Rowbotham, Chairperson

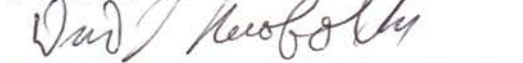
NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Tuesday, April 21, 2020 immediately following the Annual Meeting @ 6:00 pm

- 1) CALL MEETING TO ORDER at 6:09 PM
- 2) PLEDGE OF ALLEGIANCE – done before Annual Meeting
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 3 Audience Members
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES OF March 11, 2020 Board Meeting – Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – to be given during Agenda line items
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT JOSH STAGGS jstagg@co.walworth.wi.us No one in attendance
- 10) NEW BUSINESS:
 - A. Austin Pier (Tyler Frederick) request for Conditional Use Permit to build a new two story building for an office, breakroom, restrooms, parts room and pier component manufacturing - Tax Key Parcel No. EW1600010, N1422 Hwy 14, Walworth, WI – Santeler motion to approve per Plan Commission and finding of fact/Pearce 2nd; carried 3-0
 - B. Austin Pier (Tyler Frederick) request for Conditional Use Permit to build a new storage building for off season barge & equipment storage - Tax Key Parcel No. EW1600016, N1398 Hwy 14, Walworth WI - Santeler motion to approve per Plan Commission and finding of fact/Pearce 2nd; carried 3-0
 - C. Covid-19 update
 - D. Appoint Weed Commissioner – Pearce motion to approve Eric Sterken as Weed Commissioner/Santeler 2nd; carried 3-0
 - E. Appoint Two Alternate Board of Review members – Alex Rasch and Eric Sterken were appointed; Santeler motion to approve/Pearce 2nd; carried 3-0
 - F. Brine Tank – Pearce motion to approve purchase without boom not to exceed \$6000.00/Santeler 2nd; carried 3-0; Sterken will contact County regarding storage tank
 - G. Liquor License Fee – Keep on Agenda
 - H. Approve Assessor's Open Book Process – Pearce motion to approve/Santeler 2nd; carried 3-0
- 11) OLD BUSINESS
 - A. Fire and EMS Contracts with Village of Walworth – Village Clerk will be getting back with dates and times to meet, leave on Agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Nothing to report
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
- 15) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) – 2 burials, borrowed tiller fixed damaged ROWs
- 16) FUTURE AGENDA ITEMS: Covid-19, Liquor License Fee, Fire/EMS contracts
- 17) SCHEDULE NEXT REGULAR MEETING: Monday, May 11, 2020 @ 5:00 PM
- 18) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve /Pearce 2nd; carried 3-0
- 19) ADJOURNMENT – Santeler motion to adjourn @ 7:25 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: May 11, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING

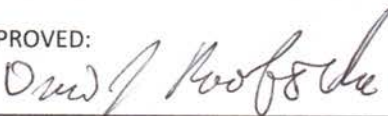
Tuesday, April 28, 2020 Special Meeting @ 3:30 pm

- 1) CALL MEETING TO ORDER at 3:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 0 Audience Members
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – No Amendments
- 6) PUBLIC COMMENTS - None
- 7) Liquor License Fees due to Covid-19 – Santeler motion to take \$100 off fee/Pearce 2nd; carried 3-0
- 8) ADJOURNMENT – Santeler motion to adjourn @ 3:35 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: May 11, 2020

APPROVED:



David J. Rowbotham, Chairperson

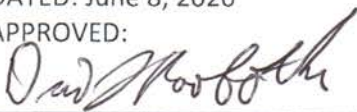
NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Monday, May 11, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:01 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 1 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA –
- 6) APPROVE MINUTES OF March 11, 2020 Board Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No May PC meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us Sergeant Rowland will be the Town’s new liaison person
- 10) NEW BUSINESS:
 - A. Burning in the Town of Walworth – the Board discussed the issue with Sergeant Rowland
 - B. Appointment and Approval of Plan Commission Members – Pearce motion to approve/Rowbotham 2nd; carried 2-0; Santeler abstained
- 11) UNFINISHED BUSINESS:
 - A. Covid-19 Update
 - B. Resolution 05112020-1 Appointment of Alternate Board of Review Members – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C. Resolution 05112020-2 Resolution to Reduce Liquor License Renewal Fees for the 2020-2021 License Year – Santeler motion to approve/Pearce 2nd; carried 3-0
 - D. Fire and EMS Contracts with Village of Walworth – Leave on Agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Nothing to report
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT – BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) – 1 burial,
- 15) FUTURE AGENDA ITEMS: Brine tank, Board of Review, Appoint Community Chest Members, Liquor Licenses, Covid-19, Fire/EMS contracts
- 16) SCHEDULE NEXT REGULAR MEETING: Monday, June 8, 2020 @ 5:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve /Pearce 2nd; carried 3-0
- 18) ADJOURNMENT – Pearce motion to adjourn @ 6:11 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: June 8, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Monday, June 8, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:03 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, , Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – present; Supervisor #2 Bill Pearce arrived @ 5:25 pm; 4 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Rowbotham Motion to approve/Santeler 2nd; carried 2-0
- 6) APPROVE MINUTES OF May 11, 2020 Board Meeting – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT – No June PC meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. Walworth/Sharon/Darien Chief Group presentation to combine and 24/7 services – was given when Pearce arrived
 - B. Appointment and approval of Catherine A. Schwenn and Janice M. Palzkill as Town Representatives for Village/Town Community Chest – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - C. Approve Resolution 06082020-1 to appoint Marie Baker as Clerk-Treasurer for a 3 year term – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - D. Approve Special Meeting Thursday, June 25, 2020 immediately following Board of Review @ 2:00 PM to review and approve 2020-21 Liquor Licenses – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - E. Authorize Clerk-Treasurer Marie Baker to sign WEC Cares Subgrant Program Agreement – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - F. Town Attorney – Rowbotham motion to table to July 8/Santeler 2nd; carried 2-0
- 11) UNFINISHED BUSINESS:
 - A. Town Roads and Right-of Ways – Mow ROW 2 times – take off agenda
 - B. Brine Storage Tank – Take off agenda
 - C. Covid-19 Update
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – 2009 Truck not starting checking sensor. Pearce motion to approve Aprilaire Dehumidifier not to exceed \$3500/Santeler 2nd; carried 3-0
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT – BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) –
- 15) FUTURE AGENDA ITEMS: Fire/EMS contracts
- 16) SCHEDULE NEXT REGULAR MEETING: Monday, July 8, 2020 @ 5:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve /Pearce 2nd; carried 3-0

Closed Session

- 18) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into closed session/Santeler 2nd; carried 3-0

Open Session

- 19) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session
Pearce motion to return to open session/Santeler 2nd; carried 3-0
Santeler motion to direct Baker to draft letter to Attorney Torhorst and contact SKK to submit formal agreement/Pearce 2nd; carried 3-0
- 20) ADJOURNMENT Santeler motion to adjourn @ 7:53 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: July 8, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING

Thursday, June 25, 2020 @ 2:00 pm

- 1) CALL MEETING TO ORDER at 2:00 PM
- 2) PLEDGE OF ALLEGIANCE – done at BOR
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 0 Audience Member(s)

DISCUSSION & POSSIBLE DECISION ON ALL OR SOME OF THE FOLLING ITEMS:

- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; Approve Agenda – No Amendments
- 6) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) None
- 7) NEW BUSINESS:
 - A. Approve Horton (Glatfelter) 2020-21 Workers' Compensation & Property/Casualty Insurance Policy Premiums/Authorize Clerk-Treasurer Marie Baker to sign as Town agent – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B. Review & Possible Approval of Liquor License Applications for South Shore Bar & Grill, Inc., W6763 South Shore Drive, Delavan, WI 53115, Richard Beaulieu, Agent; Rosewood Entertainment, LLC, 2484 County Road O South, Delavan, WI 53115, Mark R. Hladish, Sr., Agent; Fire2Fork, LLC, 2484 County Road O South, Delavan, WI 53115, John R. Schnupp, Agent; The Barnacle Club, W5749 Hwy B, Walworth, WI, Carl E. Bergersen, Agent – Santeler motion to approve/Pearce 2nd; carried 3-0
 - C. Review & Possible Approval of Operator License Application for The Barnacle Club: Holly L. Obligato – Santeler motion to approve/Pearce 2nd; carried 3-0
 - D. Lakeville Road Repair and other Town Road Maintenance – Pearce motion to approve Lakeville Repair done prior to meeting/Santeler 2nd; carried 3-0
 - E. Amend Clerk-Treasurer Employment Agreement - 2020 Additional Hours/Pay Rate-Table to next meeting
 - F. Parking vehicles/campers/trailers on Town Roads and Town Road Right-of-Ways – Baker shall research this
 - G. Blighted Buildings and Premises – Public Nuisances – Building Inspector has been notified of the issue
 - H. Charter Communications – Leave on Agenda
- 8) UNFINISHED BUSINESS:
 - A. Approve Formal Agreement for Town Attorney – Baker shall contact attorney with proposed revisions, table to next meeting
- 9) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. – Santeler motion to go into Closed Session/ Pearce 2nd; carried 3-0
- 10) **Open Session** Return to open session pursuant to Wisconsin Statues 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to open session and to authorize Baker to send letter to attorney with list of concerns and questions/Santeler 2nd; carried 3-0
- 11) ADJOURNMENT – Pearce motion to adjourn @ 3:10 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: July 8, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Wednesday, July 8, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 3 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES OF June 8, 2020 BOR Meeting and Board Meeting June 25, 2020 BOR and Special Meeting – Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No July PC meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. Nieuwenhuis Bros Inc., Garbage/Recycling Contract - Santeler motion to approve contract as presented/Pearce 2nd; carried 3-0
 - B. Website Policy – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C. Poll Workers Hourly Rate – Santeler motion to approve \$2/hour increase/Pearce 2nd; carried 3-0
 - D. Accurate Appraisal, LLC Agreement for Maintenance – Pearce motion to approve/Santeler 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A. Willow Bend Road TRID Grant – Review and possible approval of Batterman Agreement – Pearce motion to approve and bill in January/Santeler 2nd; carried 3-0
 - B. Approve Attorney Retainer Agreement – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C. Addendum No. 1: Town Clerk-Treasurer Employment Contract compensation for additional 2020 Election Cycle Duties – Santeler motion to approve/Pearce 2nd; carried 3-0
 - D. Charter Communications – Take off agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) – discussed mowing cemetery while Sterken is on vacation, Six Corners Road, Stop sign at Williams and Ridge Rd
- 15) FUTURE AGENDA ITEMS: Parking on Town Roads & ROW, Willow Bend Rd Loan
- 16) SCHEDULE NEXT REGULAR MEETING: Wednesday, August 5, 2020 @ 5:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve /Santeler 2nd; carried 3-0

Closed Session

- 18) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into closed session/Santeler 2nd; carried 3-0

Open Session

- 19) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session
Pearce motion to return to open session/Santeler 2nd; carried 3-0
- 20) ADJOURNMENT Pearce motion to adjourn @6:20 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer
DATED: August 5, 2020

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Wednesday, July 8, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 3 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES OF June 8, 2020 BOR Meeting and Board Meeting June 25, 2020 BOR and Special Meeting – Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No July PC meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. Nieuwenhuis Bros Inc., Garbage/Recycling Contract - Santeler motion to approve contract as presented/Pearce 2nd; carried 3-0
 - B. Website Policy – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C. Poll Workers Hourly Rate – Santeler motion to approve \$2/hour increase/Pearce 2nd; carried 3-0
 - D. Accurate Appraisal, LLC Agreement for Maintenance – Pearce motion to approve/Santeler 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A. Willow Bend Road TRID Grant – Review and possible approval of Batterman Agreement – Pearce motion to approve and bill in January/Santeler 2nd; carried 3-0
 - B. Approve Attorney Retainer Agreement – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C. Addendum No. 1: Town Clerk-Treasurer Employment Contract compensation for additional 2020 Election Cycle Duties – Santeler motion to approve/Pearce 2nd; carried 3-0
 - D. Charter Communications – Take off agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) – discussed mowing cemetery while Sterken is on vacation, Six Corners Road, Stop sign at Williams and Ridge Rd
- 15) FUTURE AGENDA ITEMS: Parking on Town Roads & ROW, Willow Bend Rd Loan
- 16) SCHEDULE NEXT REGULAR MEETING: Wednesday, August 5, 2020 @ 5:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve /Santeler 2nd; carried 3-0

Closed Session

- 18) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into closed session/Santeler 2nd; carried 3-0

Open Session

19) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

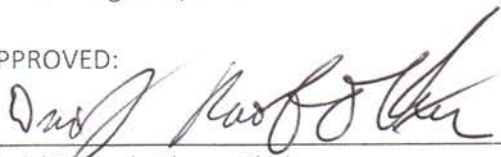
Pearce motion to return to open session/Santeler 2nd; carried 3-0

20) ADJOURNMENT Pearce motion to adjourn @6:20 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: August 5, 2020

APPROVED:

A handwritten signature in black ink, appearing to read "David J. Rowbotham", written over a horizontal line.

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
Thursday, July 23, 2020 @ 8:30 am

- 1) CALL MEETING TO ORDER at 8:30 AM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, all present; 1 Audience Member(s)

DISCUSSION & POSSIBLE DECISION ON ALL OR SOME OF THE FOLLING ITEMS:

- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda – No Amendments
- 5) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) None

Closed Session

- 6) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Santeler motion to go into closed session/Pearce 2nd; carried 3-0

Open Session

- 7) Return to open session pursuant to Wisconsin Statues 19.85(2) and take action on any items discussed in closed session- Santeler motion to return to open session/Pearce 2nd; carried 3-0
- 8) NEW BUSINESS:
 - A. Willow Bend Road TRID Grant \$1,000,000 loan – Baker should work on getting rates
- 9) UNFINISHED BUSINESS:
 - A. None
- 10) ADJOURNMENT – Pearce motion to adjourn/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: August 5, 2020

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Wednesday, August 5, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker; present, Road Superintendent Eric Sterken; absent; 0 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA
- 6) APPROVE MINUTES OF July 8, 2020 Board Meeting July 23, 2020 Special Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No August PC meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – None
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. Approve CSM - MJJS, LLC (Jordan) located on Linn Walworth Road – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B. Discussion and Possible Action on Resolution No. 08052020-1 a Resolution approving an advisory Referendum Election Ballot Relating to a Joint Agreement for Fire/EMS Services - November 3, 2020 Referendum Question(s) – Santeler motion to approve/Pearce 2nd; carried 3-0
 - C. Golf Carts on Town Roads – Baker shall inform resident that the Board discussed this and it is not interested in approving Golf Carts on Town Roads.
- 11) UNFINISHED BUSINESS:
 - A. Willow Bend Road TRID Grant Loan – waiting to hear back from bank
 - B. Parking on Town Roads and Town Right-of-Way
 - C. Covid-19 Update
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) ETZ REPORT –
- 14) BOARD REPORTS
 - a. CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - b. SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT –
 - c. BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) –
- 15) FUTURE AGENDA ITEMS: Parking on Town Roads & ROW, Willow Bend Rd Loan, O’Neill CUP
- 16) SCHEDULE NEXT REGULAR MEETING: Wednesday, September 9, 2020 @ 5:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve /Pearce 2nd; carried 3-0

Closed Session

- 18) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts.
No Motion to conduct closed session

Open Session

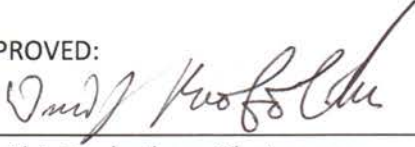
- 19) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session

20) ADJOURNMENT Santeler motion to adjourn @6:01 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: September 9, 2020

APPROVED:

A handwritten signature in cursive script, appearing to read "David J. Rowbotham", written over a horizontal line.

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
Monday, August 24, 2020 @ 4:30 pm

- 1) CALL MEETING TO ORDER at 4:30 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Clerk-Treasurer Marie Baker; present, Supervisor #2 Bill Pearce; absent, 1 Audience Member(s)

DISCUSSION & POSSIBLE DECISION ON ALL OR SOME OF THE FOLLING ITEMS:

- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda – No Amendments
- 5) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) None
- 6) Rescind Resolution No. 08052020-1 approving an advisory Referendum Election Ballot Relating to a Joint Agreement for Fire/EMS Services - November 3, 2020 Referendum Question(s) – Rowbotham motion to rescind Resolution No. 08052020-1/Santeler 2nd; carried 2-0
- 7) Discussion and Possible Action on Resolution No. 08242020-1 a Resolution approving an advisory Referendum Election Ballot Relating to a Joint Agreement for EMS Services - November 3, 2020 Referendum Question(s) – Santeler motion to approve Resolution No. 08242020-1/Rowbotham 2nd; carried 2-0

Closed Session

- 8) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. No motion to go into closed session

Open Session

- 9) Return to open session pursuant to Wisconsin Statues 19.85(2) and take action on any items discussed in closed session
- 10) ADJOURNMENT – Rowbotham motion to adjourn @ 4:37 PM/Santeler 2nd; carried 2-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: September 9, 2020

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Wednesday, September 9, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker; Road Superintendent Eric Sterken; present, 11 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA
- 6) APPROVE MINUTES OF August 5, 2020 Board Meeting & August 24, 2020 Special Meeting – Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – given during line item below
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – Report given by Guy Otte from Delavan-Dairen School
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. JMO Properties, LTD (John O’Neill) Application to Amend Existing Conditional Use Permit to move, enlarge and add a deck to caretakers living quarters in the same building. Property located at N468 Ridge Road, Walworth, WI 53184 Tax Key #EA271100001 – Santeler motion to approve pursuant to Plan Commission’s recommendation and to pass this onto the County for approval/Pearce 2nd; carried 3-0
 - B. Appoint and Approve ETZ Members – Pearce motion to approve Jim Van Dreser and Tom Rohleder as ETZ members/Santeler 2nd; carried 3-0
 - C. Accept Stan Fairchild’s donation of materials and time to fix-up Brick Church Cemetery outbuilding using white siding and forest (dark) green trim and shingles – Santeler motion to approve/Pearce 2nd; carried 3-0
 - D. Set date and time for 2021 Budget Workshop – September 23, 2020 @ 5:00 PM
- 11) UNFINISHED BUSINESS:
 - A. Willow Bend Road TRID Grant Loan – discussed options
 - B. Parking on Town Roads and Town Right-of-Way – Pearce will check into this
 - C. Covid-19 Update
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Dehumidifier is done, new tires for tractor - turf tires
- 13) ETZ REPORT- Ken Magowan gave the report regarding Oak Bluffs resident’s request to build
- 14) BOARD REPORTS
 - a. CLERK-TREASURER’S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0
 - b. SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - c. BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 15) FUTURE AGENDA ITEMS: Adjusted Levy Increase Resolution
- 16) SCHEDULE NEXT REGULAR MEETING: Tuesday, October 13, 2020 @ 5:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0

Closed Session

To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. – NO motion

Open Session

- 18) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session - NA
- 19) ADJOURNMENT – Pearce motion to adjourn @ 6:07 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: October 13, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
Wednesday, September 23, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:06 PM
- 2) Pledge of Allegiance
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker; present, Road Superintendent Eric Sterken; absent, 0 Audience Member(s)

DISCUSSION & POSSIBLE DECISION ON ALL OR SOME OF THE FOLLING ITEMS:

- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; No Amendments
- 6) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) - None

New Business:

- A) 2021 Budget Workshop
- B) Approve Resolution No. 09232020-1 Of Town Board To Use Previous Year's Unused Carryforward Tax Levy – Santeler to approve/Pearce 2nd; carried 3-0

Old Business:

- A) TRID Grant Loan – Baker to firm up loan specifics

Closed Session

- 7) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts and to consider a motion on whether or not to conduct a closed session pursuant to Wis. Stat. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for clerk-treasurer Marie Baker – NO motion

Open Session

- 8) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session - NA
- 9) ADJOURNMENT – Santeler motion to adjourn @ 6:55 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: October 13, 2020

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING

Tuesday, October 13, 2020 @ 5:00 pm

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker; Road Superintendent Eric Sterken; present, 1 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA
- 6) APPROVE MINUTES of the September 9, 2020 Board Meeting, September 23, 2020 Special Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No October meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum)
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) NEW BUSINESS:
 - A. Walworth County Sheriff's Dept. Hazards Mitigation Plan – Appointment of Local Representative(s) – Rowbotham motion to appoint Steve Santeler as Local Representative/Pearce 2nd; carried 3-0
 - B. Routes to Recovery Program - Discussion
 - C. Spalding Road Saver – Pearce motion to approve purchase @ \$1500/Santeler 2nd; carried 3-0
 - D. 2021 Budget - Discussion
- 11) UNFINISHED BUSINESS:
 - A. Willow Bend Road TRID Grant Loan – Put on next agenda
 - B. Parking on Town Roads and Town Right-of-Way – Sterken will look into parking issues
 - C. Covid-19 Update
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Salt brine tank is here & set, no problems with equipment or vehicles, got extra tanks
- 13) ETZ REPORT-
- 14) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 15) FUTURE AGENDA ITEMS: Ridge Road Speed Limits
- 16) SCHEDULE NEXT REGULAR MEETING: Tuesday, November 10, 2020 immediately following the Public Budget Hearing and Special Town Meeting of Electors @ 5:00 PM
- 17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2nd; carried 3-0
- 18) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. – NO motion
- 19) **Open Session** Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – NA
- 20) ADJOURNMENT – Pearce motion to adjourn @ 6:15 PM/Rowbotham 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: November 23, 2020

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
Friday, November 6, 2020 @ 4:00 pm

- 1) CALL MEETING TO ORDER at 4:08 PM
- 2) Pledge of Allegiance
- 3) ROLL CALL Chairman David Rowbotham appeared via phone, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker; present, Road Superintendent Eric Sterken not required to attend; 0 Audience Member(s)

DISCUSSION & POSSIBLE DECISION ON ALL OR SOME OF THE FOLLING ITEMS:

- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; No Amendments – Santeler motion to approve/Pearce 2nd; carried 3-0
- 6) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) - None

New Business:

7) **New Business:**

- A) Approve Resolution No. 11062020-1 Resolution of Town Board To Propose Exceeding Levy Limits-Santeler per the results of the November 3, 2020 Town of Walworth EMS Services Referendum, I make a Motion to approve & adopt Resolution No. 11062020-1 a Resolution of Town Board to Propose Exceeding Levy Limits by \$150,000.00 for Fire/EMS services which Resolution includes \$358,303.00 debt service and the requested use of \$1,273.00 Unused Levy Carryforward from 2020 Municipal Levy Limit t Section C: Line 8 Allowable Increase. And to Amend the 2021 Budget Summary to have the Budget Hearing and Elector's Meeting on Monday, November 23, 2020 @ 5:00 PM/Rowbotham 2nd; carried 3-0

8) **Old Business:**

- A) None

- 9) ADJOURNMENT – Santeler motion to adjourn @ 4:12 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: November 23, 2020

APPROVED:

David J. Rowbotham, Chairperson

TOWN OF WALWORTH
W6741 Brick Church Road ~ P.O. Box 386, Walworth, WI 53184
Phone: 262-275-9800

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board

DRAFT MINUTES FOR PUBLIC HEARING AND SPECIAL TOWN MEETING OF ELECTORS HELD ON MONDAY, NOVEMBER 23, 2020 @ 5:00 PM AT THE WALWORTH TOWN HALL, W6741 BRICK CHURCH ROAD, WALWORTH, WI

- 1) CALL PUBLIC HEARING TO ORDER TO DISCUSS PROPOSED 2021 BUDGET – Chairperson Rowbotham called the meeting to order @ 5:00 PM.
- 2) PLEDGE OF ALLEGIENCE
- 3) PUBLIC HEARING – NO COMMENTS
- 4) CLOSE PUBLIC HEARING – Closed public hearing @ 5:01 PM

SPECIAL TOWN MEETING OF ELECTORS MINUTES

MONDAY, NOVEMBER 23, 2020 IMMEDIATELY FOLLOWING THE PUBLIC BUDGET HEARING

- 1) CALL MEETING TO ORDER FOR SPECIAL TOWN MEETING OF ELECTORS – Chairman Rowbotham called the meeting to order @ 5:01 PM - 6 Town Electors were present
- 2) MEETING PROPERLY POSTED - Yes
- 3) TO ADOPT RESOLUTION 11232020-1 FOR ELECTORS TO EXCEED THE LEVY LIMIT AT SPECIAL TOWN MEETING OF THE ELECTORS. Alex Rausch motion to approve RESOLUTION 11232020-1 FOR ELECTORS TO EXCEED THE LEVY LIMIT/Eric Sterken 2nd; carried 6-0
- 4) TO ADOPT RESOLUTION 11232020-2 FOR ELECTORS TO AUTHORIZE THE USE OF \$1,273.00 FROM LEVY LIMIT WORKSHEET'S SECTION C: ADJUSTMENT FOR PRIOR YEARS UNUSED LEVY CARRYFORWARD. Alex Rausch motion to approve RESOLUTION 11232020-2 FOR ELECTORS TO AUTHORIZE THE USE OF \$1,273.00 FROM LEVY LIMIT WORKSHEET'S SECTION C: ADJUSTMENT FOR PRIOR YEARS UNUSED LEVY CARRYFORWARD/Eric Sterken 2nd; carried 6-0
- 5) TO ADOPT RESOLUTION 11232020-3 FOR ELECTORS TO ADOPT THE 2020 TOWN TAX LEVY AT SPECIAL TOWN MEETING OF THE ELECTORS TO BE PAID IN 2021 PURSUANT TO SECTION 60.10 (1)(A) OF THE WISCONSIN STATUTES. Eric Sterken motion to approve RESOLUTION

11232020-3 FOR ELECTORS TO ADOPT THE 2020 TOWN TAX LEVY @ \$952,885.00/Alex Rausch 2nd; carried 6-0

- 6) ADJOURNMENT – Bill Pearce motion to adjourn @ 5:06 PM/Steve Santeler 2nd; carried 6-0

MINUTES SUBMITTED BY: MARIE BAKER, CLERK-TREASURER

APPROVED:



David J. Rowbotham, Chairperson

DATED: December 17, 2020

UNOFFICIAL

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
MONDAY, NOVEMBER 23, 2020 IMMEDIATELY FOLLOWING THE PUBLIC BUDGET HEARING AND
SPECIAL TOWN MEETING OF ELECTORS @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:06 PM
- 2) PLEDGE OF ALLEGIANCE – Done at Public Hearing
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 1 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA
- 6) APPROVE MINUTES OF OCTOBER 13, 2020 BOARD MEETING AND NOVEMBER 6, 2020 SPECIAL MEETING – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No November meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) None
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) DELAVAN-DARIEN SCHOOL DISTRICT REPORT
- 11) NEW BUSINESS:
 - A. 2021 Proposed Budget – Santeler motion to approve 2021 Budget/Pearce 2nd; carried 3-0
 - B. Resolution 11232020-3 Adopting The 2021 Budget – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C. Approve 2020 Tax Brochure Insert – Santeler motion to approve/Pearce 2nd; carried 3-0
 - D. Review & Possible Approval of Operator License Application for South Shore Bar & Grill - Sean J. Forbeck – Pearce motion to approve/Santeler 2nd; carried 3-0
 - E. Kate Ketterhagen Vehicle Damage Claim – Town Engineer Batterman contacted the Road Contractor and they are now involved with handling the claim
 - F. Patrick W. Romenesko 2020 Audit Procedure Proposal – Santeler motion to approve not to exceed \$5500 fee/Pearce 2nd; carried 3-0
 - G. Geneva Lake Use Committee Joint Uniform Lake Law Ordinance of Geneva Lake proposed Lake Use Noise Ordinance – Pearce motion to send thank you for their work and to support their thought process on this/Santeler 3-0
 - H. Ridge Road Speed Limits – put together an Ordinance to reduce the speed from 45 to 35 mph for December's Agenda
- 12) UNFINISHED BUSINESS:
 - A) Willow Bend Road TRID Grant Loan – discussed options and will put Resolution on a future agenda
 - B) Parking on Town Roads and Town Right-of-Way – draft Ordinance for December meeting
 - C) Covid-19 Grant Update – Baker submitted the claims and is waiting to hear if they are accepted
- 13) TOWN HALL FACILITY, EQUIPMENT & VEHICLES –equipment all good
- 14) ETZ REPORT-
- 15) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) Stan Fairchild has been working on the cemetery out building
- 16) FUTURE AGENDA ITEMS: Ridge Road Speed Limits
- 17) SCHEDULE NEXT REGULAR MEETING: Tuesday, December 8, 2020 @ 5:00 PM

- 18) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2nd; carried 3-0
- 19) ADJOURNMENT – Santeler motion to adjourn @ 6:02 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: December 17, 2020

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Thursday, December 17, 2020 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:10 PM
- 2) PLEDGE OF ALLEGIANCE
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 2 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA
- 6) APPROVE MINUTES November 23, 2020 Public Hearing, Electors Meeting & Board Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – given during item 11 A below
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) None
- 9) SHERIFF LIAISON REPORT– SERGEANT Jason Rowland jrowland@co.walworth.wi.us
- 10) DELAVAN-DARIEN SCHOOL DISTRICT REPORT
- 11) NEW BUSINESS:
 - A. John Bria request for approval of 2 Lot Certified Survey Map (CSM), property located at N2058 Hwy 67, Walworth, WI, Tax Key No. EW 1100005 – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B. Eric Sterken – Road Superintendent 2021 Employment Contract – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C. Authorize Baker to Void Lost Check Numbers 24297, 25611, 25709 and Capital One Overpayment – Pearce motion to approve/Santeler 2nd; carried 3-0
 - D. Authorize Baker to Write-off Unpaid Accounts Receivables over five years old per Auditor’s request – Pearce motion to approve/Santeler 2nd; carried 3-0
 - E. Recognize and Thank Stan Fairchild for donating his time and supplies to repair the Brick Church Cemetery Outbuilding -
 - F. 2021 Monthly Board Meeting Schedule (Date/Time) Dates and times were set
 - G. Appointment of Geneva Lake Environmental Agency (GLEA) Town Representative (James Lovell) – Santeler motion to approve/Pearce 2nd; carried 3-0
 - H. Policy for Remote Meeting Procedures Using Internet Meeting Services – Pearce motion to approve/Santeler 2nd; carried 3-0
 - I. Clerk/Treasurer Request to Carryover Unused Vacation Time – Rowbotham motion to approve/Santeler 2nd; carried 3-0
 - J. Pat Romenesko 2020 Audit Engagement Letter – Pearce motion to approve/Santeler 2nd; carried 3-0
- 12) UNFINISHED BUSINESS:
 - A) Town Roads & Willow Bend Road TRID Grant Project – Put Resolution to Borrow \$1,000,000 on January 2021 Agenda
 - B) Ordinance No. 12172020-1 An Ordinance to Regulate Traffic on Portions of Ridge Road in the Town of Walworth (Speed Limit Reduction) – Pearce motion to approve/Santeler 2nd; carried 3-0
 - C) Ordinance No. 12172020-2 to Regulate Parking on Town Roads and Town Right-of-Ways – Pearce motion to approve/Santeler 2nd; carried 3-0
 - D) Covid-19 Grant Update – Baker reported the Town received \$30,427.48 R2R Grant Funds
- 13) TOWN HALL FACILITY, EQUIPMENT & VEHICLES –Sterken gave update on brine tank
- 14) ETZ REPORT-

15) BOARD REPORTS

A) CLERK-TREASURER'S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0

B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report – Baker is directed to get recording of December 9, 2020 meeting from Village of Darien

C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)

16) FUTURE AGENDA ITEMS: Resolution to Borrow \$1,000,000

17) SCHEDULE NEXT REGULAR MEETING: Wednesday, January 13, 2021 @ 5:00 PM

18) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0

19) ADJOURNMENT – Santeler motion to adjourn @ 5:58 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: January 13, 2021

APPROVED:



David J. Rowbotham, Chairperson