

FEE SCHEDULE - RESOLUTION 12142021-1

WHEREAS, pursuant to § 66.0628, a town may impose a fee that bears a reasonable relationship to the service for which the fee is imposed, and

WHEREAS, the Town of Walworth provides service to individuals from time to time,

THEREFORE, BE IT RESOLVED that the Town of Walworth establishes the attached fee schedule for these services which shall remain in force until again set by the Town Board.

Approved and adopted this 14th day of December 2021.

Town of Walworth Board

151
David J. Rowbotham, Chairperson

151
Town Supervisor #1: Steve Santeler

151
Town Supervisor #2: William Pearce

I hereby certify that the foregoing resolution was duly adopted by the
Town of Walworth at a legal meeting on the 14th day of December 2021.

151
Marie Baker, Clerk/Treasurer

(seal)

FEE SCHEDULE: Effective January 1, 2022

Re-zones/Variances/Conditional Use Permits	\$250.00 Each *
*(Plus current sign deposit)	
Certified Surveys	\$250.00 Each
Amendments	\$125.00 Each
Special Meeting not called by Board	\$150.00 Each
Misc. Plan Commission matters(Reviews)	\$125.00 Each
Comprehensive Plan Map Amendment Fee Plus Current County Fee and Publication Fees	\$1000.00 Each
Retail Cigarette License	\$100.00 Each
Alcohol License Fees:	
Provisional Operator's License	\$ 15.00 Each**
Two (2) Year Operator's License (See Attached Fee Schedule Operator Application)	\$ 79.00
Special Event (Temporary Operators)	\$ 10.00 Each Event **
** (Plus \$7.00 background check fee)	
Reserve Class B Liquor License (One Time Fee – per establishment)	\$10,000.00
Retail Class "A" liquor	\$500.00 Annual
Retail Class "A" malt beverage	\$100.00 Annual
Retail Class "B" liquor	\$500.00 Annual
Retail Class "B" malt beverage	\$100.00 Annual
Retail Class "C" wine	\$100.00 Annual
(Plus \$15.00 Publication Cost)	
Dog License:	
Altered	\$ 14.00 Annual
Unaltered	\$ 33.00 Annual
Multiple	\$ 50.00 Annual
Special Certificate Assessments	\$ 50.00 Each
NSF checks	\$ 25.00 Each
Copies	\$.25/Page/Side

Use of Town Hall Parking Lot or Grounds Fee \$ 500.00/Week

Tower and Wireless Communication Facility:

Tower Permit Fee (Non Refundable) \$ 500.00/Each

Additional User on Tower Permit Fee \$ 250.00/Each

Wind Energy Permit Fee (Non Refundable) \$1000.00/Each

Solar Energy Farm Permit Fee (Non Refundable) \$1000.00/Each

Permit: Driveway/Alteration on Public Right-of-Way Fees (See Attached Form)

Building Code Fees - (See Attached Building Code Fee Schedule)

Fees shall double if work is started without a permit

Town Hall Use Fees (See Attached Rules and Guidelines)

All fees are subject to change at any time by Town of Walworth Board Resolution.

FEE SCHEDULE FOR CEMETERY PLOTS AND BURIAL CHARGES

That the fees for a plot in the Brick Church Cemetery, Walworth County, Wisconsin, are as follows:

A plot allows for one full burial in one full grave or two cremations in one full grave.

\$800 for a single plot for a Town of Walworth resident. *

\$1000 for a single plot for a non-resident.

*Resident is defined for this purpose as being a property owner or residing in the Town of Walworth.

That the charges for opening and closing a grave are as follows:

Weekdays:

\$800 Standard summer burial fee

\$250 Standard summer cremation urn fee

\$900 Saturday burial fee

\$1000 Standard winter burials between November 1 - March 15th.

\$350 Saturdays cremation (urn) burial

\$400 Standard winter cremation (urn) burials between November 1 - March 15th.

\$200 Baby Burial for up to 1 year old – includes 1 space in baby plot, marking fee, open and close fee

Note: Before or after a holiday or Sunday, when employees are not working due to the holiday or Sunday, Saturday prices shall apply.

No Holiday or Sunday Burials without prior approval of the sexton or the town board

\$50 Transfer of deed per grave site

\$50 Stake out fee for foundation (Monument Marker)

RATES TO BE EFFECTIVE UPON POSTING

Town of Walworth

Application for Private Driveway/Road – Permit

Date of Application: _____

Applicant(s) _____
(Property Owner(s)) (Name) (Name)

(Address) (Address)

(City/Town), (St) (Zip Code) (City/Town), (St) (Zip Code)

(Telephone Number) (Telephone Number)

Tax Parcel No. _____ Fire # if any: _____

Town Road Name: _____

Application Permit to construct: _____ Private Driveway _____ Private Road

Construction Start Date: _____ Complete Date: _____

Contractor or Person performing construction work:

(Name) (Address) (City/St/Zip) (Tel) #

Fee: \$100.00 **Date Received:** _____ **By:** _____

Initial Inspection : Approved/Disapproved _____ Date: _____
(Circle one) (Town of Walworth Representative)

Final Inspection: Approved/Disapproved _____ Date: _____
(Circle one) (Town of Walworth Representative)

(Use back page for sketch)

Property lines, driveway placement, Town Road

Town of Walworth

Permit Number: _____

PERMIT: DRIVEWAY AND OR ALTERATIONS ON PUBLIC RIGHT OF WAY

Date Submitted: _____ Project Completion Date: _____

Present Mailing Address of Owner Address at Permit location

Name: _____

Street: _____

City/State/Zip: _____

Phone: _____

FAX : _____

Permit Requested:

- Driveway
- Access Road Reconstruction
- Right-of-Way Alteration
- Driveway Relocation
- Utility
- Culvert Addition
- Culvert Removal

Permit Fee: Commercial (\$200.00 fee) Residential and Field Entrances w/Building(s) (\$100.00 fee)

No fee for Vacant Land Field Entrances

Proposed Method of Installation:

- Tunnel
- Open Cut
- Suspended Poles
- Cut and Fill
- Suspended on Towers
- Cased
- Trench
- Jack and Bore
- Plow
- Culvert

Proposed Work:

- Cross Right-of-Way
- Overhead
- Culvert
- Underground
- Parallel to Right-of-Way

Type of Installation: _____

Plans prepared by: _____ Copy Attached? Yes No

How much frontage do you have on roadway? _____

Name of Road/Street involved _____ Side of Street N E S W (Circle One)

The undersigned and designated applicant binds and obligates themselves to construct the driveway or alterations in accordance with the description contained herein and sketches attached hereto and abide by the approved application after inspection by the authorized Public Works Representative. A final inspection MUST be made after the proposed work is completed. SKETCH AND/OR PLAN DRAWING REQUIRED FOR PERMIT APPROVAL.

Applicant's signature _____ Dated: _____, 20____

Approval based on the following condition: A _____ inch diameter pipe, _____ feet in length will be installed with end walls under driveway to provide proper drainage.

Road Superintendent _____ Dated: _____

Town of Walworth Board Member _____ Dated: _____

Comment: _____ Fee: \$ _____

TOWN OF WALWORTH

Walworth County

Wisconsin

Rules and Guidelines for the use of Walworth Town Hall

A fee of \$100 will be charged to all parties wishing to use the Town Hall and if the Town Chairperson requires a Board Member, Plan Commission Member or Town Employee to be present during said use, the user shall also pay prior to the event a \$25.00/per hour fee with a \$100 minimum. Approval must be obtained from the Town Chairperson for all nonrecurring use requests for the building and he/she shall have the authority to waive the fees.

The building will be returned to its original condition. If any damage is detected or the building is left unkempt, the damage and/or cleaning fee will be charged to the user.

It is required that applications be applied for 14 days prior to intended date use. The use will be determined, in part, subject to availability. Official Town meetings supersede any other intended use, with proper notice to potential users. Applications may be obtained from the Town Clerk-Treasurer during normal business hours. Completed applications and fees must be submitted to the Town Clerk-Treasurer. There will be no keys given to any group or individual. The responsible party must be least 25 years of age.

No food or drink will be allowed outside of the meeting room, hallway and kitchen area. All garbage and paper must be properly removed.

No children will be allowed unsupervised at any time. If a youth activity is planned, there will be one adult present for each ten children (those under the age of 18 years).

Defacing of the wall/ceilings with posters, pictures or notices is not permitted.

Hours of use will not be extended beyond 9:00 pm unless a later time is approved by the Town Chairperson.

Should any organization or group desire to use the building on regular basis, the Board of Supervisors must approve this request. The Board has the right to terminate this agreement at any time.

Unless stated above, any waiver from the above stated regulations must be approved by the Board of Supervisors.

The Town Hall is a tobacco free building.

Building capacity is ____ persons.

Marie Baker, WCMC

Clerk/Treasurer

Town of Walworth – Est. Population 1685

clerk@townofwalworth.com

262-275-9800

262-275-9805 FAX

W6741 Brick Church Road

P.O. Box 386

Walworth, WI 53184-0386

www.townofwalworth.com

Town of Walworth Fee Schedule

EXHIBIT 1 (Page 1 of 2) Rates (Effective January 1, 2022)

10% admin fee on all permits except \$500 OCCUPANCY BOND
and \$5,000.00 ROAD BOND

Residential 1 & 2 Family		Fee	Minimum
	New Dwelling/Addition	\$.25 per sq ft all floor area	\$75.00
	Erosion Control	\$100.00	
	Remodel	\$11.50 per thousand of valuation	\$50.00
	Accessory Structure	\$.32 per sq ft all areas	\$50.00
	Occupancy Permit	\$85.00 per dwelling unit	
	Temporary Occupancy Permit	\$75.00	
	Pools/Hot Tubs (Separate elec permit required)	\$50.00	
	Early Start (footings and foundations)	\$150.00	
Plumbing	New Bldg/Addition	\$55.00 base plus \$.05 per sq ft all areas	\$55.00
	Alteration	\$55.00 base plus \$.05 per sq ft alteration area	\$55.00
	Replacement & Misc Items	\$12.50 per thousand of plumb. project valuation	\$50.00
	Sanitary Sewer Lateral	\$60.00	
Electrical	New Bldg/Addition	\$55.00 base plus \$.05 per sq ft all areas	\$55.00
	Alteration	\$55.00 base plus \$.05 per sq ft alteration area	\$85.00
	Service Upgrade	\$75.00	
	Replacement & Misc Items	\$10.00 per thousand of Elec. project valuation	\$50.00
	Generator	\$75.00	
HVAC	New Bldg/Addition	\$55.00 base plus \$.05 per sq ft all areas	\$55.00
	Alteration	\$55.00 base plus \$.05 per sq ft alteration area	\$55.00
	Service Upgrade	\$75.00	
	Replacement & Misc Items	\$12.50 per thousand of HVAC project valuation	\$50.00
Razing		\$80.00 base plus \$.10 per sq ft all areas	\$80.00
Other		\$55.00	\$55.00
Commercial		Fee	Minimum
	New Structure/Addition	\$.37 per sq ft	\$200.00
	Remodel	\$12.50 per thousand of valuation	\$75.00
	Occupancy/Temp Occupancy, Change of Use	\$75.00 per unit	
Plumbing	New Building/Addition	\$55.00 base fee plus \$.05 per sq ft, all areas	\$55.00
	New Building Alteration	\$55.00 base fee plus \$.05 per sq ft, alteration area	\$55.00
	Replacement & Misc Items	\$12.50 per thousand of plumbing proj valuation	\$50.00
	Sanitary Sewer Lateral	\$60.00	
Electrical	New Building/Addition	\$55.00 base fee plus \$.05 per sq ft, all areas	\$55.00
	New Building Alteration	\$55.00 base fee plus \$.05 per sq ft, alteration area	\$55.00
	Replacement & Misc Items	\$12.50 per thousand of electrical proj valuation	\$50.00
HVAC	New Building/Addition	\$55.00 base fee plus \$.05 per sq ft, all areas	\$55.00
	New Building Alteration	\$55.00 base fee plus \$.05 per sq ft, alteration area	\$55.00
	Replacement & Misc Items	\$12.50 per thousand of HVAC proj valuation	\$50.00
Commercial Plan Review - Certified Municipality per SPS 302.31			
	Early Start Permit	\$300.00 (footings & foundations per SPS 361.32)	
	Razing	\$80.00 base fee plus \$.10 per sq ft of floor area	\$80.00
	Other		\$75.00
Agricultural Buildings (unheated)		Fee	Minimum
	New Structure/Addition/Remodel	\$.20 per sq ft all floor area	\$75.00
	Razing	\$80.00 base fee plus \$.10 per sq ft of floor area	\$80.00

10% admin fee on all permits except Bonds

Town of Walworth Fee Schedule

EXHIBIT 1 (Page 2 of 2) Rates (Effective January 1, 2022)

Miscellaneous	Fee
Re-inspection Fee - each occurrence	\$75.00
Failure to Call for Inspection - each occurrence	\$75.00
Double Fees are due if work is started before the permit is issued.	
Permit Renewal – 50% of the permit fee based on current fee schedule, but not less than the minimum fee.	
State Seal	\$55.00

10% admin fee on all permits except BONDS

Plan Review

1&2 Family –New	\$225.00
1&2 Family – Addition	\$80.00
1&2 Family – Alteration	\$80.00
Multi Family	\$225.00 + \$20.00/unit
Commercial	\$225.00
Accessory Structure	\$65.00
Mechanical Plans	\$60.00
Electric Plans	\$60.00

ALL DECKS \$195.00

(Deck \$75.00 + Erosion \$75.00 + Plan Review \$45.00)

\$500.00 Occupancy Bond – not subject to the 10% Admin Fee

(If applicable) \$5,000.00 Road Bond - not subject to the 10% Admin Fee

Project Value = \$15,000.00

Permit Cost = \$10.00 x 15 = \$150.00

Admin Fee (10%) = \$ 15.00

Total Permit Fee \$165.00