

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
WEDNESDAY, September 22, 2021 @ 6:00 PM

- 1) MEETING CALLED TO ORDER at 6:00 PM
- 2) Recognize Plan Commission Member and former Town Chairman Joe Abell (deceased) – Board and audience members recognized Joe with their memories
- 3) PLEDGE OF ALLEGIANCE –
- 4) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 6 Audience Member(s)
- 5) MEETING PROPERLY POSTED - Yes
- 6) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve with moving item 12) A) after public comments/Pearce 2nd; carried 3-0
- 7) APPROVE MINUTES August 9, 2021, BOARD Meeting and August 30, 2021, SPECIAL Meeting– Santeler motion to approve/Pearce 2nd; carried 3-0
- 8) PLAN COMMISSION REPORT – given during line item below
- 9) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) Steve Anderson said he is in favor of the lower speed limit on Lakeville Road.
- 10) SHERIFF LIAISON REPORT – unable to attend
- 11) NEW BUSINESS:
 - A) Joshua and Lauren Madigan, by Mike Shively and Brett Rosengren, request for Conditional Use Permit (Any other use normally accessory to a permitted use per Fontana ETZ District) to allow sleeping rooms and to be used as a family guest house and garage for property located @ W6099 Willow Bend Road, Walworth, WI Tax Key No. EA192900001 – table to next meeting
 - B) Lakeville Road Speed Limit Reduction Ordinance – Santeler motion to approve Ordinance No. 09222021-1 to Regulate Traffic on Portions of Lakeville Road/Pearce 2nd; carried 3-0
 - C) Carolyn Rambow request for signage and Trish Reese Lakeville Rd & Hwy 14/67 concerns – Keep on Agenda
 - D) Authorization for Clerk-Treasurer as .gov Town contact – Pearce motion to approve/Santeler 2nd; carried 3-0
 - E) Appoint Plan Commission Member – Chair Rowbotham nominated Paul Peterson, Pearce motion to approve appointment of Russ Peterson to fill Joe Abell's term/Santeler 2nd; carried 3-0
 - F) Room Tax – Keep on Agenda
 - G) Accurate Assessor's proposed service options given
- 12) UNFINISHED BUSINESS:
 - A) Authorize Chair Rowbotham to sign Shea Real Estate, LLC CSM – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B) 2021 Road Work – report given
 - C) 2022 Metro Contract and Delavan, Sharon, Walworth Fire/EMS Agreement Budget Meeting Option – Santeler motion to approve option 3/Pearce 2nd; carried 2-1
 - D) Appoint ETZ Member(s) Chair Rowbotham nominated Jim Van Dreser and Steve Santeler with Marie Baker as Alternate, Pearce motion to approve/Rowbotham 2nd; carried 2-0 Santeler abstained
 - E) Short Term Rental Ordinance/Fees/Permit – Put on October 12, 2021, Agenda
 - F) Tree/bush removal on private roads for emergency vehicle access – Sterken is waiting to hear back on costs
- 13) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES REPORT

14) BOARD REPORTS

A) CLERK-TREASURER'S REPORT- DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0

B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT

C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)

15) FUTURE AGENDA ITEMS: Resolution to Exceed 2021 Levy Limit, and items above to keep on agenda

16) SCHEDULE NEXT REGULAR MEETING: Tuesday, October 12, 2021 @ 5:00 PM with 2022 Budget Workshop to follow

17) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2nd; carried 3-0

18) ADJOURNMENT – Santeler motion to adjourn @ 7:54 pm/Rowbotham 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: October 12, 2021

APPROVED:

A handwritten signature in dark ink, appearing to read 'David J. Rowbotham', is written over a horizontal line.

David J. Rowbotham, Chairman

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
Monday, August 30, 2021 @ 5:00 PM

- 1) MEETING CALLED TO ORDER at 5:00 PM
- 2) Pledge of Allegiance
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker; present; 0 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; No Amendments
- 6) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) - None
DISCUSSION & POSSIBLE ACTION/DECISION ON ALL OR SOME OF THE FOLLOWING ITEMS:
- 7) **NEW BUSINESS:**
 - A. Wendy Hanisch dba Get Fit Foundation, Inc., request to use a small portion of N. Lake Shore Drive for Fontana Triathlon on September 18, 2021 7:30 AM to 12:30 PM – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B. Review & Possible Approval of Operator License Applications for Fire2Fork – Megan Darnick, Kendra Jenski, Samantha Hollister and Dakota Hedrick – Santeler motion to approve Megan Darnick/Pearce 2nd; carried 3-0. Santeler motion to approve Dakota Hedrick, Kendra Jenski and Samantha Hollister contingent upon submitting a completed application, fees and an acceptable background check is received/Pearce 2nd; carried 3-0
 - C. 2020 Audit letters -Pearce motion to authorize signing/Santeler 2nd; carried 3-0
- 8) **UNFINISHED BUSINESS:**
 - A. None

Closed Session

- 9) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. – No motion

Open Session

- 10) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session - NA
- 11) Village of Walworth/Town of Walworth Fire/Rescue Contracts - Pearce motion to approve Baker to request any and all information she needs that she feels is pertinent from the Village of Walworth Fire and Rescue for reporting back to the Board/Santeler 2nd; carried 3-0
- 12) ADJOURNMENT – Santeler motion to adjourn @ 5:58 PM/Rowbotham 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: September 2nd, 2021

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Tuesday, October 12, 2021 @ 5:00 PM

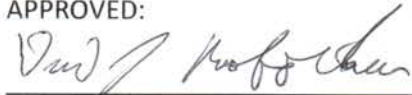
- 1) MEETING CALLED TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 4 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve/Pearce 2nd; carried 3-0
- 6) APPROVE MINUTES September 22, 2021, Board Meeting– Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No October meeting
- 8) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) – Jeremy Segal said Marie forwarded his email to the Board with a letter signed by 12 or 13 neighbors regarding the Cobblestone Rd Short Term Rental. Also, a wedding was held there and they are not permitted to have weddings, he sent pictures to the county. There have been 5 County violations in the last 2 – 2 ½ weeks and he also sent the letter to the County Attorney asking to get some sort of relief & see what's going. Larry Austin thanked everyone for the work on Willow Bend it looks great. Larry talked about the curbs and was told these were put in order to save trees from being cut down because ditches were not put in. Larry also informed the Board that his Frontier line has been down since August and his frustrating efforts to get it fixed.
- 9) SHERIFF LIAISON REPORT
- 10) NEW BUSINESS:
 - A) Resolution No. 10122021-1 a Resolution of Board to Exceed 2021 Levy Limit - Santeler motion to approve/Pearce 2nd; carried 3-0
 - B) Resolution No. 10122021-2 a Resolution to repeal and recreate Resolution 07192011-1 to establish Town Wards according to the 2020 Census - Pearce motion to approve/Santeler 2nd; carried 3-0
 - C) Accurate Assessor's proposed service options – Pearce motion to table to next meeting/Santeler 2nd; carried 3-0
 - D) 2022 Road Work/Grants – Pearce motion to approve up to 17 hours for Batterman to submit applications/Santeler 2nd; carried 3-0
 - E) Town Association of Walworth County Unit correspondence regarding unit meetings – Santeler motion to reply that the Board is available we are still interested depending on the topic/Pearce 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A) 2021 Road Work – Ridge Road is being worked on and there will be no more striping done this year
 - B) 2022 Metro Contract and Delavan, Sharon, Walworth Fire/EMS Agreement Budget Option – update was given that option to increase wages will be used
 - C) Short Term Rental (STR) Ordinance/Fees/Permit – Santeler motion to approve sending this to attorney for review/Pearce 2nd; carried 3-0
 - D) Authorize Chair Rowbotham to sign letter to the County regarding STR properties in the Town - Pearce motion to approve sending proposed STR Ordinance to County and to ask about enforcement/Santeler 2nd; carried 3-0
 - E) Tree/bush removal on private roads for emergency vehicle access – keep on Agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES REPORT
- 13) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT – No Village F/R reports were received
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)

- 14) FUTURE AGENDA ITEMS: Resolution to Exceed 2021 Levy Limit, STR Ordinance and items above to keep on Agenda
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, November 16, 2021, immediately following the Public Budget Hearing and Special Town Meeting of Electors @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2nd, carried 3-0
- 17) ADJOURNMENT – Pearce motion to adjourn @ 6:20 pm/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: November 16, 2021

APPROVED:



David J. Rowbotham, Chairman

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
TUESDAY, OCTOBER 12, 2021, Immediately Following the Board Meeting @ 5:00 PM**

- 1) MEETING CALLED TO ORDER at 6:00 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker and Road Superintendent Eric Sterken; present; 2 Audience Member(s) left the meeting after motion to go into closed session
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Santeler motion to approve/Pearce 2nd; carried 3-0
- 5) 2021 Budget Workshop

Closed Session:

- 6) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Employee wages – Pearce motion to go into closed session/Santeler 2nd; carried 3-0


Open Session:

- 7) Return to open session pursuant to Wisconsin Statutes 19.85(2) - Santeler motion to return to open session/Pearce 2nd; carried 3-0
- 8) Possible discussion/action on any items discussed in closed session – Pearce motion to approve a pay increase for part-time snowplow driver Jim Wolfgram to \$25/hr and to increase part-time mowing help to \$12/hr – Santeler 2nd; carried 3-0
- 9) ADJOURNMENT – Santeler motion to adjourn @ 5:58 PM/Rowbotham 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: November 16, 2021

APPROVED:



David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
THURSDAY, OCTOBER 28, 2021 @ 12:20 PM

- 1) MEETING CALLED TO ORDER at 12:27 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker; present; 0 Audience Member(s)
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Santeler motion to approve/Pearce 2nd; carried 3-0
- 5) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) None

DISCUSSION & POSSIBLE ACTION/DECISION ON ALL OR SOME OF THE FOLLOWING ITEMS:

- 6) Approve Resolution No. 10282021-1 a Resolution to Amend Resolution No. 10122021-2 to add Block Numbers – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) Approve 2022 Budget Summary for posting purposes - Santeler motion to approve/Pearce 2nd; carried 3-0
- 8) Approve Tax Brochure insert - Pearce motion to approve/Santeler 2nd; carried 3-0
- 9) ADJOURNMENT – Santeler motion to adjourn @ 12:32 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: November 16, 2021

APPROVED:



David J. Rowbotham, Chairperson

TOWN OF WALWORTH
W6741 Brick Church Road ~ P.O. Box 386, Walworth, WI 53184
Phone: 262-275-9800

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
DRAFT MINUTES FOR PUBLIC HEARING AND SPECIAL TOWN MEETING OF
ELECTORS HELD ON TUESDAY, NOVEMBER 16, 2021 @ 5:00 PM AT THE
WALWORTH TOWN HALL, W6741 BRICK CHURCH ROAD, WALWORTH, WI

- 1) CALL PUBLIC HEARING TO ORDER TO DISCUSS PROPOSED 2021
BUDGET – Chairman David Rowbotham called the meeting to order @ 5:01 PM.
- 2) PLEDGE OF ALLEGIENCE
- 3) PUBLIC HEARING – No comments
- 4) CLOSE PUBLIC HEARING – Steve Santeler motion to adjourn public hearing @
5:03 PM/David Rowbotham; carried 5-0

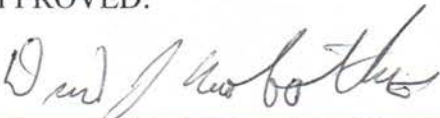
SPECIAL TOWN MEETING OF ELECTORS MINUTES
**TUESDAY, NOVEMBER 16, 2021 IMMEDIATELY FOLLOWING THE PUBLIC
BUDGET HEARING**

- 1) CALL MEETING TO ORDER FOR SPECIAL TOWN MEETING OF
ELECTORS – Clerk-Treasurer Baker called the meeting to order @ 5:03 PM - 7
Town Electors were present
- 2) MEETING PROPERLY POSTED - Yes
- 3) TO ADOPT RESOLUTION 11162021-1 FOR ELECTORS TO EXCEED THE
LEVY LIMIT AT SPECIAL TOWN MEETING OF THE ELECTORS. Alex
Rausch motion to adopt RESOLUTION 11162021-1 FOR ELECTORS TO
EXCEED THE LEVY LIMIT/Eric Sterken 2nd; carried 6-1
- 4) TO ADOPT RESOLUTION 11162021-2 FOR ELECTORS TO ADOPT THE
2021 TOWN TAX LEVY AT SPECIAL TOWN MEETING OF THE
ELECTORS TO BE PAID IN 2022 PURSUANT TO SECTION 60.10 (1)(A) OF
THE WISCONSIN STATUTES. Alex Rausch motion to approve RESOLUTION
11162021-2 TO ADOPT THE 2021 TOWN TAX LEVY @ \$1,034,678.00/Eric
Sterken 2nd; carried 6 aye, 0 nay, 1 abstain
- 5) ADJOURNMENT – David Rowbotham motion to adjourn @ 5:09 PM/Bill
Pearce 2nd; carried 7-0

MINUTES SUBMITTED BY: MARIE BAKER, CLERK-TREASURER

Dated: December 14, 2021

APPROVED:



David J. Rowbotham, Town Board Chairman

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, NOVEMBER 16, 2021 IMMEDIATELY FOLLOWING THE PUBLIC BUDGET HEARING AND
SPECIAL TOWN MEETING OF ELECTORS @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:09 PM
- 2) PLEDGE OF ALLEGIANCE – Done at Public Hearing
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 2 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve, Pearce 2nd; carried 3-0
- 6) APPROVE MINUTES OF OCTOBER 12, 2021 Budget Workshop BOARD MEETING AND October 28, 2021 SPECIAL MEETING – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No November meeting
- 8) PUBLIC COMMENTS - None
- 9) SHERIFF LIAISON REPORT– given after 11B
- 10) NEW BUSINESS:
 - A. Sign Ordinance – Per the Town's Association attorney a Sign Ordinance prohibiting signs with profanity on private property cannot be enforced, it's freedom of speech and the Town would not win a lawsuit
 - B. 2022 Proposed Budget – Santeler motion to approve 2021 Budget/Pearce 2nd; carried 3-0
 - C. Resolution 11162021-3 Board Adopting the 2022 Budget – Santeler motion to adopt/Pearce 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A) Willow Bend Road TRID Grant update – State Reimbursement TRID application has been submitted to the state
 - B) 2021 and 2022 Road Work – nothing to report
 - C) 2022 Metro Contract and Delavan, Sharon, Walworth Fire/EMS discussed the revenue sharing amount and service provided
 - D) Short Term Rental (STR) Ordinance/Fees/Permit – waiting to hear back from County Board and Zoning Dept. wait to send to town's attorney until County responds, good the County Sheriff's Dept. implemented a flagging notice so Deputy responding knows the back story on STRs
 - E) Assessor Contract - Pearce motion to approve Accurate Appraisal contract with 3 yr blend - \$14,000 2022; \$15,000 2023, \$16,000 2024; with \$36,000 2 year rider; \$22,500 2023 or 24 market revaluation unless they sharpen their pencil on that/Santeler 2nd/carried 3-0
 - F) Tree/bush removal on private roads for emergency vehicle access – update given
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES –Loader is being put on tractor, springs and 85% cosmetic items are fixed on the freightliner truck
- 13) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– Discussion & Approval – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: Kidwell CSM, Abbey Rezone/CUP, Fee Schedule, Appoint Election Workers, Rd Superintendent Contract, Shodeen
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, December 14, 2021 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 19) ADJOURNMENT – Santeler motion to adjourn @ 6:46 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: December 14, 2021

APPROVED: _____

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, DECEMBER 14, 2021 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:01 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce arrived @ 5:08 PM, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 2 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve, Rowbotham 2nd; carried 2-0
- 6) APPROVE MINUTES OF November 16, 2021 Public Hearing, Electors Meeting & Board Meeting – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT – given during line item below
- 8) PUBLIC COMMENTS - None
- 9) SHERIFF LIAISON REPORT–
- 10) NEW BUSINESS:
 - a. Mary Ann Kidwell Trust request for approval of CSM to create 2 Lots; Lot 1 would consist of 5.56 acres with buildings; Lot 2 would consist of 14.29 acres vacant land. N568 Ridge Road, Walworth, WI Tax Parcel No. EK 00002 – Santeler motion to approve at the Town level and recommend the County approve, subject to State and County /Rowbotham 2nd; carried 2-0
 - b. Shodeen request for approval of Rezone request to correct the zoning lines on the parcels to match the delineated wetland survey. Land commonly known as Big Foot Farms, Cobblestone, Ridge and Lakeville Roads, Walworth WI numerous Tax Key Numbers (C1, C2 and A1 Zoning Lines)- Santeler motion to recommend the County approve rezone as presented/Pearce 2nd; carried 3-0
 - c. Cobblestone Cemetery request for approval of the Cemetery Plat Map. W5283 Cobblestone Road, Walworth, WI Tax Parcel No. E W 2500005A – Santeler motion to approve as presented/Pearce 2nd; carried 3-0
 - d. Approve Attorney David A. Rasmussen as Plan Commission Attorney – Pearce motion to approve Attorney David A. Rasmussen as PC Attorney @ \$150/hour/Santeler 2nd; carried 3-0
 - e. 2022 Board Meeting Dates and Times – preliminary meeting dates and times set for Jan-Apr 2022
 - f. Road Superintendent Eric Sterken 2022 Employment Contract – Santeler motion to approve/Pearce 2nd; carried 3-0
 - g. Resolution 12142021-1 Fee Schedule – Pearce motion to approve/Santeler 2nd; carried 3-0
 - h. Ordinance 12142021-1 Citation Ordinance - Pearce motion to approve/Santeler 2nd; carried 3-0
 - i. Ordinance 12142021-2 Road Bond Policy - Pearce motion to approve/Santeler 2nd; carried 3-0
 - j. Ordinance 12142021-3 Relating to Charge Back of Engineering, Legal and Other Fees to Applicant(s) and or Property Owner(s) – Santeler motion to approve/Pearce 2nd; carried 3-0
 - k. Appoint Election Inspectors (Poll Workers) for 2022 – 2023 term – Pearce motion to approve/Santeler 2nd; carried 3-0
 - l. Approve Pat Romanesko, CPA 2021 Audit Letter – Santeler motion to approve/Pearce 2nd; carried 3-0
 - m. Approve purchase of Diamond's All-American Disc (Ditch Gravel Reclaimer) – Pearce motion to approve/Santeler 2nd; carried 3-0
 - n. Broadband Grant – Pearce motion to allow Baker to work on this and get help as needed/Santeler 2nd; carried 3-0
 - o. Walworth County Food Truck Ordinance – Board would like to have inspections and licensing
 - p. Employee Bonuses – Pearce motion to approve \$500 per audience recommendation/Santeler 2nd; carried 3-0

11) UNFINISHED BUSINESS:

- A) Willow Bend Road TRID Grant update – received \$375,259.00 for TRID State Grant
- B) 2022 Road Work – report given
- C) Short Term Rental (STR) Ordinance/Fees/Permit – Contact County for update
- D) Tree/bush removal on private roads for emergency vehicle access – Sterken will get info to Baker

12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – all good

13) BOARD REPORTS

A) CLERK-TREASURER'S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0

B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report

C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)

14) FUTURE AGENDA ITEMS: STR Ordinance, Abbey Rezone CUP

15) SCHEDULE NEXT REGULAR MEETING: Tuesday, January 18, 2022 @ 5:00 PM

16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0

Closed Session

- 17) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into closed session/Santeler 2nd; carried 3-0

Open Session

- 18) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Santeler motion to return to open session and approve sending response letter/2nd; carried 3-0

19) ADJOURNMENT – Pearce motion to adjourn @ 6:26 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: January 18, 2022

APPROVED: _____

David J. Rowbotham, Chairperson

Board Approved Town of Walworth, Walworth County, WI Poll Worker List 2022-23 Term

Additional Unaffiliated Poll Workers:

Kathy Guzzo
Ryan Schmidt
April Shouse
Trish Dixon

Republican Poll Workers:

Linda, Valentine
Jan Peterson
Diane Sherin
Roxanne Van Dreser

Democratic Poll Workers:

Mary Davis
Marsha Reis

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Monday, December 20, 2021 @ 9:00 AM

- 1) MEETING CALLED TO ORDER at 9:05 AM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler via phone, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker; present; 0 Audience Member(s)
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Pearce motion to approve/Rowbotham 2nd; carried 3-0
- 5) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) None

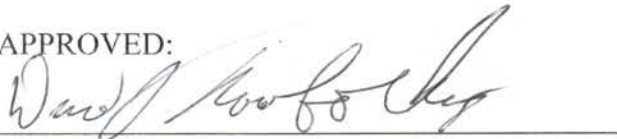
DISCUSSION & POSSIBLE ACTION/DECISION ON ALL OR SOME OF THE FOLLOWING ITEMS:

- 6) Appoint additional Election Inspectors (Poll Workers) for 2022-2023 term – Pearce motion to approve additional Election Inspectors per the list presented/Rowbotham 2nd; carried 3-0
- 7) ADJOURNMENT – Pearce motion to adjourn @ 9:07 AM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: January 18, 2022

APPROVED:



David J. Rowbotham, Chairperson

Town of Walworth

Unaffiliated Poll Workers:

Kathy Guzzo

Ryan Schmidt

April Shouse

Trish Dixon