

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, JANUARY 18, 2022 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce appeared via phone, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 3 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve/Rowbotham 2nd; carried 3-0
- 6) APPROVE MINUTES OF December 14, 2021 Board Meeting & December 20, 2021 Special Meeting Minutes – Santeler motion to approve/Rowbotham 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – Abbey items were tabled to February 7, 2022 PC Meeting
- 8) PUBLIC COMMENTS – Cary Kerger from the Abbey introduced himself and wanted to make sure he was there and asked if there were any questions and wanted to make himself available. Mr. Kerger said the walk-through video was prepared and sent to Baker and offered to take anyone through that is interested in touring the facility
- 9) SHERIFF LIAISON REPORT–
- 10) NEW BUSINESS:
 - a. Acknowledge Jerry Sjoberg - Home Design Mfg. donation – Chair Rowbotham publicly acknowledged Mr. Sjoberg's donation and thanked him
 - b. Amend Ordinance No. 12142021-2 Road Bond Policy with Ordinance No. 01182022-1 – Santeler motion to approve/Rowbotham 2nd; carried 3-0
 - c. Ordinance No. 01182022-3 to require payment of local claims as condition of obtaining or renewing town-issued licenses or permits - Santeler motion to approve/Rowbotham 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - a. Ordinance No. 01182022-1 Short Term Rental (STR) Ordinance - Santeler motion to approve/Rowbotham 2nd; carried 3-0, Baker shall send Ordinance to the 2 in the Town
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – all good
- 13) BOARD REPORTS
 - a. CLERK-TREASURER'S REPORT– Discussion & Approval – Santeler motion to approve/Rowbotham 2nd; carried 3-0
 - b. SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - c. BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) Nothing to report on the Cemetery and Road report-put in for 80/20 and 50/50 grants and we won't know anything until March, discussed Ridge Road
- 14) FUTURE AGENDA ITEMS: Abbey Venture Rezone & CUP, Hartland CUP
- 15) SCHEDULE NEXT REGULAR MEETING: Wednesday, February 16, 2022 @ 7:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Rowbotham 2nd; carried 3-0

Closed Session

- 17) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. – No Motion

Open Session

- 18) Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session - NA
- 19) ADJOURNMENT – Santeler motion to adjourn @ 5:23 PM/Rowbotham 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: February 16, 2022

APPROVED: _____

David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
WEDNESDAY, FEBRUARY 16, 2022 @ 7:00 PM**

- 1) CALL MEETING TO ORDER at 7:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce appeared via phone, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; ~ 30 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES OF January 18, 2022 Board Meeting – Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – given during agenda item below
- 8) PUBLIC COMMENTS – public comments were received
- 9) SHERIFF LIAISON REPORT–
- 10) NEW BUSINESS:
 - a. Kelsey Hartland d/b/a The Lofty Life Aerial Dance, LLC. Conditional Use Permit request for property with B-2 zoning. With a Proposed Athletic Club use which offers a variety of circus-based fitness classes, group fitness classes such as yoga and the owners plan to live in the caretaker’s house located on the property. Property address is: N2450 County Rd O South, Delavan, WI in the Town of Walworth. Tax Key No. EA135900001 – Santeler motion that we accept the PC recommendation and to approve and recommend to the County/Pearce 2nd; Roll Call Vote Santeler – yes, Pearce – yes, Rowbotham – yes; carried 3-0
 - b. Abbey Provident Venture, LLC (Inspiration Ministries) request to Rezone a portion of Tax Key No. E W 200013 from P-2 to C-2, N2118 Hwy 67, Town of Walworth, WI – Santeler motion to approve rezone as requested/Pearce 2nd; Roll Call Vote Santeler – yes, Pearce – yes, Rowbotham – yes; carried 3-0
 - c. Provident Venture, LLC (Inspiration Ministries) request for approval of CUP involving portions of Tax Key No. E W 200013 and Tax Key No. E W 200016 to operate as a “recreational camp” (same as Inspiration Ministries) N2118 Hwy 67, Town of Walworth, WI – Santeler motion to table to April for more research/Pearce 2nd; carried 3-0
 - d. Authorize Chair to sign letter inviting Villages of Fontana, Walworth and Williams Bay to a joint meeting – Pearce motion to authorize/Santeler 2nd; carried 3-0
 - e. Building Inspector’s Contract - Pearce motion to approve with change from \$65 to \$50 at Section D Fees/Santeler 2nd; carried 3-0
 - f. Municipal Code Enforcement, LLC proposed contract for services – No interest
 - g. 2022 Road Work – BIL Action Plan – Sterken reported on the plan and his discussion with the town engineer
 - h. Truck traffic on Town roads – discussed the issue
- 11) UNFINISHED BUSINESS:
 - a. None
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – discussed ordering tires and light pole insurance money was received
- 13) BOARD REPORTS
 - a. CLERK-TREASURER’S REPORT– Discussion & Approval – Santeler motion to approve/Pearce 2nd; carried 3-0
 - b. SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - c. BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) One burial
- 14) FUTURE AGENDA ITEMS:
- 15) SCHEDULE NEXT REGULAR MEETING: March 15, 2022 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 19) ADJOURNMENT – Santeler motion to adjourn @ 8:36 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer
DATED: March 15, 2022

APPROVED: _____
David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Wednesday, March 9, 2022 @ 4:30 PM**

- 1) MEETING CALLED TO ORDER at 4:31 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker; present; 3 Audience Member(s)
- 3) Pledge of Allegiance
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; Approve Agenda - Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) PUBLIC COMMENTS - (citizens may address the chair at this point of the meeting – please limit your comments to once for 3 minutes maximum) Public comments were received questioning the change of the tabled Abbey item to the March 15, 2022 meeting
- 7) Discussion, Consideration & Possible Action on moving the tabled Abbey Provident Venture, LLC Conditional Use Request* meeting from the April 2022 Board Meeting to the March 15, 2022 Board Meeting @ 5:00 PM. – Santeler motion to approve moving the tabled Abbey Provident Venture, LLC Conditional Use Request* meeting from the April 2022 Board Meeting to the March 15, 2022 Board Meeting @ 5:00 PM/Pearce 2nd; carried 3-0.

*Provident Venture, LLC (Inspiration Ministries) request for approval of CUP involving portions of Tax Key No. E W 200013 and Tax Key No. E W 200016 to operate as a “recreational camp” (same as Inspiration Ministries) N2118 Hwy 67, Town of Walworth, WI

- 8) ADJOURNMENT – Santeler motion to adjourn @ 4:59 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: April 19, 2022

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI

**SPECIAL JOINT MEETING
WITH
VILLAGES OF FONTANA, WALWORTH AND WILLIAMS BAY
AND TOWN OF WALWORTH**

@ W6741 Brick Church Road, Walworth, WI

Friday, March 11, 2022 @ 2:00 PM

- 1) MEETING CALLED TO ORDER at 2:00 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker; present; 10 Audience Member(s)
- 3) Pledge of Allegiance
- 4) Public Comments were not entertained during this meeting
- 5) Town of Walworth Comments
- 6) Village of Fontana Comments
- 7) Village of Walworth Comments
- 8) Village of Williams Bay Comments
- 9) Discussion on the future of Fire and Rescue Services and Participants
- 10) Schedule next meeting – Thursday, May 12, 2022 @ 2:00 PM hosted by Village of Fontana
- 11) ADJOURNMENT – Pearce motion to adjourn @ 3:00 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: April 19, 2022

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, MARCH 15, 2022 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; ~ 39 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES OF February 16, 2022 Board Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – given during agenda item below
- 8) PUBLIC COMMENTS – public comments were received
- 9) SHERIFF LIAISON REPORT–
- 10) UNFINISHED BUSINESS:
 - a. Kelsey Hartland d/b/a The Lofty Life Aerial Dance, LLC. request to Amend Conditional Use Permit to add a 770 square foot addition to the back of the barn (East side) and update parking plan. Property address is: N2460 County Rd O South, Delavan, WI in the Town of Walworth. Tax Key No. EA135900001 – Santeler motion to recommend to the County for approval/Pearce 2nd; carried 3-0
 - b. Provident Venture, LLC (Inspiration Ministries) request for approval of CUP involving portions of Tax Key No. E W 200013 and Tax Key No. E W 200016 to operate as a “recreational camp” (same as Inspiration Ministries) N2118 Hwy 67, Town of Walworth, WI - Santeler made a motion with the following conditions on the table:/Pearce 2nd; Santeler then added to his motion that the County Zoning Board, in the event we have a decent in vote from this board, I would suggest that we have the County consider all these 19 conditions as well/Pearce 2nd; Roll call vote: Santeler aye, Pearce nay, Rowbotham nay, motion failed

Abbey Provident Venture, LLC Town of Walworth Board CU Conditions

1. Eighty (80) residents
2. Annual review for a three-year term and to be determined if further reviews are required
3. 9:00 PM to 9:00 AM are quiet hours
4. No events or third-party events allowed except by Inspiration Ministries
5. No outside guests in any student occupied buildings during quiet hours
6. Require fire alarm assessment, alarms and emergency egress and ingress
7. No outside storage by buildings of large items (i.e., boats, cars, trucks, trailers, campers)
8. Require a 15-foot easement for water and sewer to Highway 67 on the North with an additional 10-foot work easement
9. Any changes to the site plan building footprints identified on the site plan dated 2/7/22 would require further Town approval
10. No one under 18 is allowed to live there
11. Require garbage dumpsters and recycling bins @ the Abbey’s expense
12. No fireworks, loud music or discharge of firearms allowed
13. No outside burning allowed except campfires in firepits approved by the fire department
14. No unlicensed pets allowed
15. Fencing shall be required around the entire premises and said fencing shall be maintained by the Abbey at all times
16. Hwy 67 driveway shall be a private blacktopped driveway
17. Require Abbey security to monitor/patrol the property a minimum of 4 times per day at 6-hour intervals

18. Abbey shall run a shuttle for residents to and from work before and after each shift change or as needed
19. Allow the County, Town, Law Enforcement, and Building Inspector unannounced visits and access to all the buildings for inspection purposes
- 11) NEW BUSINESS:
- a. Public Comment Policy – Santeler motion to approve/Pearce 2nd; carried 2-0
 - b. 2022 Road Work discussion and possible authorization – Pearce motion to authorize Sterken to put Ridge Road out for bid as soon as he has received signed notice/Santeler 2nd; carried 3-0
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Discussed truck and Bobcat replacement plan
- 13) BOARD REPORTS
- a. CLERK-TREASURER'S REPORT– Discussion & Approval – Santeler motion to approve/Pearce 2nd; carried 3-0
 - b. SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - c. BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: Madigan Rezone & CSM
Special Meeting was scheduled for Wednesday, March 23, 2022 @ 4:00 PM
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday April 19, 2022, immediately following the Annual Meeting @ 6:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Pearce 2nd; carried 3-0
- 17) **Closed Session**
To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts.
Pearce motion to go into closed session/Santeler 2nd; carried 3-0
- 18) **Open Session**
Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Santeler motion to return to open session/Pearce 2nd; carried 3-0
- 19) Possible authorization on certain items regarding Fire and EMS – Santeler motion to authorize Baker to send a letter to the Village declining their December 2021 counter-proposal/ Pearce 2nd; carried 3-0
Pearce motion to authorize contacting Villages of Fontana, Walworth and Williams Bay to arrange meeting with Presidents and Chairs of General Services to a meeting to discuss future Fire/EMS options/Santeler 2nd; carried 3-0
- 20) ADJOURNMENT – Santeler motion to adjourn @ 7:28 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: April 19, 2022

APPROVED: _____
David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI

SPECIAL MEETING

@ W6741 Brick Church Road, Walworth, WI
Wednesday, March 23, 2022 @ 4:00 PM

- 1) MEETING CALLED TO ORDER at 4:00 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Road Superintendent Eric Sterken and Clerk-Treasurer Marie Baker; present; 2 Audience Member(s)
- 3) Pledge of Allegiance
- 4) Meeting was properly posted
- 5) AMEND AGENDA, IF NECESSARY; Approve Agenda – Santeler motion to approve/Pearce 2nd; carried 3-0
- 6) Discussion, Consideration & Possible Action on 2022 Road Work – Pearce motion to approve Fahrner doing crack filling not to exceed \$13,259 and Scott to do chip sealing with black granite not to exceed \$92,392/Santeler 2nd; carried 3-0
- 7) **Closed Session**
To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into closed session/Santeler 2nd; carried 3-0
- 8) **Open Session**
Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to open session/Santeler 2nd; carried 3-0
- 9) Possible authorization on certain items regarding Fire and EMS – Pearce motion to authorize Baker to draft letter to Village of Walworth as discussed in closed session/Santeler 2nd; carried 3-0
- 10) Adjournment - Santeler motion to adjourn @ 4:21 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer
DATED: April 19, 2022

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, APRIL 19, 2022 immediately following the Annual Meeting @ 6:00 PM

- 1) CALL MEETING TO ORDER at 6:05 PM
PLEDGE OF ALLEGIANCE – recited at Annual Meeting
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 5 Audience Member(s)
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 5) APPROVE MINUTES OF MARCH 9, 11, 15 & 23, 2022 Meetings – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) PLAN COMMISSION REPORT – given during agenda item below
- 7) PUBLIC COMMENTS – public comments were received
- 8) SHERIFF LIAISON REPORT–
- 9) UNFINISHED BUSINESS:
 - A. Josh Madigan request to Rezone Tax Key No. EA192900001 from A-1 to A-5 excluding the C-1 area which will remain as mapped. Parcel address W6099 Willow Bend Road, Walworth, WI – Santeler motion to recommend approval per the application and Mike Shively’s 3/28/2022 correspondence/Pearce 2nd; carried 3-0
 - B. Josh Madigan request for approval of a 2 lot Certified Survey Map Tax Key No. EA192900001 W6099 Willow Bend Road, Walworth, WI - Santeler motion to recommend approval of the CSM including any minor changes other than lot line or lot size adjustments/Pearce 2nd; carried 3-0
 - C. Six Corners Road speed limit reduction request – requestor should get signatures from neighbors asking for this
 - D. Pickup Truck and Bob Cat purchasing plan – Sterken doesn’t feel this is a good idea since incentives have changed
 - E. Town input regarding Walworth County One-Time Event Ordinance – nothing to add at this time
 - F. Resolution 04192022-1 Amendment to 2021 Budget – Pearce motion to approve/Santeler 2nd; carried 3-0
 - G. Resolution 04192022-2 Amendment to 2022 Budget – Santeler motion to approve/Pearce 2nd; carried 3-0
 - H. Resolution 04192022-3 Amending Procedures for Re-zones, Variances, Plat Approvals (including Certified Survey Maps), Conditional Use Applicants and Amendments – Santeler motion to approve/Pearce 2nd; carried 3-0
- 10) UNFINISHED BUSINESS
 - A. 2022 Road Work Projects – waiting for County LRIP approval letter for Ridge Road, Village of Walworth engineer doesn’t want us to connect into their line and the Village will not be doing their side of Ridge Road when we do our side of the road
 - B. Road Work Grant Report – discussed grant options and engineering
- 11) TOWN HALL FACILITY, EQUIPMENT & VEHICLES –
- 12) BOARD REPORTS
 - a. CLERK-TREASURER’S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0
 - b. SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - c. BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) Worked on trimming trees and removing old items at Brick Church Cemetery
- 13) FUTURE AGENDA ITEMS:
- 14) SCHEDULE NEXT REGULAR MEETING: Monday, May 9, 2022, immediately following the BOR meeting to Reconvene to a later date @ 5:00 PM
- 15) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0

16) **Closed Session**

To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts.
Pearce motion to go into closed session/Santeler 2nd; carried 3-0

17) **Open Session**

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Santeler motion to return to open session/Pearce 2nd; carried 3-0

18) Possible authorization on certain items regarding Fire and EMS – Santeler motion to authorize Baker to hand deliver letter to the Village/Pearce 2nd; carried 3-0

19) ADJOURNMENT – Santeler motion to adjourn @ 7:35 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: May 9, 2022

APPROVED: _____
David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
MONDAY, May 9, 2022 immediately following the initial BOR Meeting @ 5:00 PM**

- 1) CALL MEETING TO ORDER at 5:02 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce - Absent, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - present; 2 Audience Member(s)
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 5) APPROVE MINUTES OF April 19, 2022 Board Meeting – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 6) PLAN COMMISSION REPORT – No May meeting
- 7) PUBLIC COMMENTS – public comments were received
- 8) SHERIFF LIAISON REPORT– unable to attend
- 9) UNFINISHED BUSINESS:
 - A. Pat Romenesko – Audit Report
 - B. Connie Dastoli request for the Town to participate in “No Mow May” – No action taken
 - C. Walworth County Historical Society request to dispose of Town tax roll ledgers – Santeler motion to authorize request to dispose of Town tax roll ledgers/Rowbotham 2nd; carried 2-0
 - D. ORDINANCE NO. 05092022-1 AN ORDINANCE TO REGULATE TRAFFIC ON PORTIONS OF COBBLESTONE ROAD IN THE TOWN OF WALWORTH – Santeler motion to approve ORDINANCE NO. 05092022-1 AN ORDINANCE TO REGULATE TRAFFIC ON PORTIONS OF COBBLESTONE ROAD IN THE TOWN OF WALWORTH/Rowbotham/2nd; carried 2-0
 - E. ORDINANCE NO. 05092022-2 AN ORDINANCE TO REGULATE TRAFFIC ON PORTIONS OF SIX CORNERS ROAD IN THE TOWN OF WALWORTH – Santeler motion to approve ORDINANCE NO. 05092022-2 AN ORDINANCE TO REGULATE TRAFFIC ON PORTIONS OF SIX CORNERS ROAD IN THE TOWN OF WALWORTH pending receipt of signed petition/Rowbotham 2nd; carried 2-0
 - F. Appoint Weed Commissioner – Santeler motion to appoint Eric Sterken Weed Commissioner/Rowbotham 2nd; carried 2-0
 - G. 2021 Willow Bend Road work issues (TRID Grant) Leave on Agenda
- 10) UNFINISHED BUSINESS
 - A. 2022 Road Work Projects – LRID – have special meeting as needed
 - B. Road Work Grant Report given
- 11) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – All good
- 12) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) 4-H picked up most of the roads by Big Foot Pioneers
- 13) FUTURE AGENDA ITEMS: STR, Willow Bend Rd
- 14) SCHEDULE NEXT REGULAR MEETING: Tuesday, June 21, 2022, immediately following the BOR Meeting @ 2:00 PM
- 15) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 16) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. No motion
- 17) **Open Session** Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – NA
- 18) Possible authorization on certain items regarding Fire and EMS - None
- 19) ADJOURNMENT – Santeler motion to adjourn @ 6:20 PM/Rowbotham 2nd; carried 2-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: June 21, 2022

APPROVED: _____
David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Wednesday, JUNE 1, 2022 immediately following BOR Meeting 4:15 PM**

- 1) MEETING CALLED TO ORDER at 4:17 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker; all present; 0 Audience Member(s)
- 3) MEETING PROPERLY POSTED – Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Pearce motion to approve/Santeler 2nd; carried 3-0
- 5) Discussion, Consideration & Possible Action on Road Work/Repairs – BIL Six Corners Road town will submit application
- 6) First Amendment to Contract for Paramedic/Firefighter Service (DSW Year 2-Metro Contract) and Point of Contact Amendment - Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) Mack Truck purchase – Santeler motion to approve Sterken to inform the County the Town will purchase the Mack Truck for \$82,500/Pearce 2nd; carried 3-0
- 8) **Closed Session**
To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into Closed Session/Santeler 2nd; carried 3-0
- 9) **Open Session**
Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to Open Session/Santeler 2nd; carried 3-0
- 10) Possible authorization on certain items regarding Fire and EMS – No action
- 11) ADJOURNMENT – Santeler motion to adjourn @ 5:35 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: June 21, 2022

APPROVED:

David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, June 21, 2022 immediately following BOR Meeting**

- 1) CALL MEETING TO ORDER at 2:01 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - present: 4 Audience Member(s)
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 5) APPROVE MINUTES OF May 9, 2022 Board Meeting and June 1, 2022 Special Meeting – Santeler motion to approve/Pearce 2nd; carried 3-0
- 6) PLAN COMMISSION REPORT – No June meeting
- 7) PUBLIC COMMENTS – Scott Peterson is a resident and is concerned about having Fire/EMS protection services in place December 31; Sue Pruessing gave an update that the County designated \$22,000 of ARPA money for Fire and Rescue study and the joint talks will resume
- 8) SHERIFF LIAISON REPORT – unable to attend
- 9) **NEW BUSINESS:**
 - A. Jeremy Segal request to amend Short Term Rental (STR) Ordinance and issues regarding STR – Segal gave a presentation regarding definition of hotel and talked about other local ordinances and presented several options and restrictions for amendments – no action taken
 - B. Short Term Rental Ordinance enforcement and amendment – discussed during 9)A above
 - C. Review & Possible Approval of STR License for W5069 Cobblestone Road, Walworth, WI – Santeler motion to approve STR License pending providing 180 day term/Pearce 2nd; carried 3-0
 - D. Review & Possible Approval of Liquor License Applications for South Shore Bar & Grill, Inc., W6763 South Shore Drive, Delavan, WI 53115, Richard Beaulieu, Agent; Rosewood Entertainment, LLC, 2484 County Road O South, Delavan, WI 53115, Mark R. Hladish, Sr., Agent; Fire2Fork, LLC, 2484 County Road O South, Delavan, WI 53115, John R. Schnupp, Agent; The Barnacle Club, W5749 Hwy B, Walworth, WI, Carl E. Bergersen, Agent – Santeler motion to approve/Pearce 2nd; carried 3-0
 - E. Review & Possible Approval of Operator License Applications for Rosewood: Melissa Grindle – Pearce motion to approve/Santeler 2nd; carried 3-0
 - F. Update Town Emergency Plan – Santeler motion to approve/Pearce 2nd; carried 3-0
 - G. Communities of Walworth County Emergency Mutual Aid Agreement – Santeler motion to approve/Pearce 2nd; carried 3-0
 - H. 2022-23 Horton Insurance and Workers Comp Insurance – Santeler motion to approve/Pearce 2nd; carried 3-0
 - I. Town Road Right-of ways – Robert Voss should provide evidence to the Town regarding width of the road and road right-of way distance; overspray needs to be addressed
 - J. 2009 Plow Truck – Santeler motion to approve putting on WI Surplus with \$50,000 minimum/Pearce 2nd; carried 3-0
- 10) **UNFINISHED BUSINESS**
 - A. Pat Romenesko 2021 Audit Letter – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B. 2022 Road Work Projects/Grants – LRIP may use next year

C. 2021 Willow Bend Road work issues (TRID GRANT) – Engineer notification regarding problem and keep on agenda

- 11) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 12) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 13) FUTURE AGENDA ITEMS: ETZ Report, Right of Way, 2009 Truck/ Willow Bend Rd issue
- 14) SCHEDULE NEXT REGULAR MEETING: Monday, July 11, 2022 @ 5:00 PM
- 15) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 16) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into Closed Session/Santeler 2nd; carried 3-0
- 17) **Open Session** Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to Open Session/Santeler 2nd; carried 3-0
- 18) Possible authorization on certain items regarding Fire and EMS – Santeler motion to authorize Rowbotham to work with Baker on revisions and send revisions to Attorney Koch for review/Pearce 2nd; carried 3-0
- 19) ADJOURNMENT – Santeler motion to adjourn @ 4:35 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: July 11, 2022

APPROVED: _____
David J. Rowbotham, Chairperson