

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, JULY 11, 2022 @ 5:00 PM or immediately following PC Meeting**

- 1) CALL MEETING TO ORDER at 5:08 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - present; 2 Audience Member(s)
- 3) MEETING PROPERLY POSTED - Yes
- 4) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve with moving 10 A after 10 D/Pearce 2nd; carried 3-0
- 5) APPROVE MINUTES OF June 21, 2022 Board Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) PLAN COMMISSION REPORT – given during line item below
- 7) PUBLIC COMMENTS – None
- 8) SHERIFF LIAISON REPORT –
- 9) NEW BUSINESS:
 - A. 2023 Assessment Market Revaluation or Full Revaluation – Keep on Agenda
 - B. Shodeen request for recommendation of approval of Rezone request to correct the Ordinary High Water Mark (OHWM) recently delineated by WDNR and subsequently surveyed to correct the corresponding zoning district lines to be consistent with the approved OHWM. Land commonly know as Big Foot Farms, Cobblestone, Ridge and Lakeville Roads, Walworth WI numerous Tax Key Numbers (C-4 to C-1 Shoreland, Primary Environmental Corridor) Santeler motion to approve as requested with County giving their stamp of approval/Pearce 2nd; carried 3-0
 - C. W5551 Lakeville Road Short Term Rental Application – Pearce motion to approve pending acknowledgement of County approval/Santeler 2nd; carried 3-0
 - D. W5419 County Hwy B Short Term Rental – Santeler motion to approve Baker to send 30 day violation letter pc to County/Pearce 2nd; carried 3-0
- 10) UNFINISHED BUSINESS
 - A. Short Term Rental Enforcement/Amendment – Santeler motion to authorize Baker to send letter to Walworth County Sheriff to make official request to have them enforce ordinances modeled same as Town Spring Prairie/Pearce 2nd; carried 3-0
 - B. Code Enforcement Services – Municipal Code Enforcement, LLC – Keep on Agenda
 - C. Town Road Right-of-way – No action taken; Take off Agenda
 - D. Sale of 2009 Plow Truck – Take off Agenda
 - E. 2022 Road Work Projects/Grants – Pearce motion to authorize Sterken to draft letter to accept grant and authorize Chair Rowbotham to sign/Santeler 2nd; carried 3-0
 - F. 2021 Willow Bend Road work issues (TRID GRANT) Waiting to hear back to setup meeting and post notice
- 11) ETZ REPORT
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) BOARD REPORTS
 - A)CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B)SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT
 - C)BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: 2023 Revaluation
- 15) SCHEDULE NEXT REGULAR MEETING: Monday, August 15, 2022 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0

- 17) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into Closed Session/Santeler 2nd; carried 3-0
- 18) **Open Session** Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to Open Session/Santeler 2nd; carried 3-0
- 19) Possible authorization on certain items regarding Fire and EMS – Pearce motion to authorize Baker to send to Attorney Koch to make revisions as he suggested/Santeler 2nd; carried 3-0 - Pearce motion to authorize Chair to let Chief Austin know proposed contract is coming/Santeler 2nd; carried 3-0
- 20) ADJOURNMENT – Pearce motion to adjourn @ 7:24 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: August 15, 2022

APPROVED: _____
David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
MONDAY, AUGUST 15, 2022 @ 5:00 PM**

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 4 Audience Member(s)
- 3) Pledge of Allegiance
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve with moving 10 A after 10 D/Pearce 2nd; carried 3-0
- 6) APPROVE MINUTES OF July 11, 2022 Board Meeting and July 25, 2022 special Meeting – Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No August meeting
- 8) PUBLIC COMMENTS – None
- 9) SHERIFF LIAISON REPORT –
- 10) NEW BUSINESS:
 - A. Review and Possible Approval of Elkhorn FFA Alumni Association – Application for Temporary Class “B”/“Class B” Retailer’s License September 25, 2022 (Fundraiser/Marketing for Alice in Dairyland 2023) – Pearce Farm Stand W5740 N Walworth Rd, Walworth, WI – Santeler motion to approve/Rowbotham 2nd; carried 2-0 Pearce abstained
 - B. Review & Possible Approval of Temporary Operator License Application for Christine Clapper for above-entitled Fundraiser/Marketing for Alice in Dairyland 2023 – Santeler motion to approve/Rowbotham 2nd; carried 2-0 Pearce abstained
 - C. Dan DeLeon regarding issues on Broad Street - Damage and Usage – Sterken will let him know to contact Dave Patzelt
 - D. W5419 County Hwy B Short Term Rental Application – Santeler motion to approve/Pearce 2nd; carried 3-0
 - E. Set Monthly Board Meeting Dates and Times –
September: Tuesday, September 13, 2022 @ 5:00 PM
October: Tuesday, October 11, 2022 @ 4:00 PM with
Budget Workshop to follow
November: Monday, November 14, 2022 @ 5:00 PM
December: Monday, December 12, 2022 @ 5:00 PM
 - F. Set Budget Workshop Date and Time – workshop set for Tuesday, October 11, 2022 following regular board meeting @ 4:00 pm
- 11) UNFINISHED BUSINESS
 - A. 2022 Road Work Projects/Grants – N. Walworth Road – Santeler motion to approve
 - B. 2021 Willow Bend Road Work Issues (TRID GRANT) – Pearce motion to approve Asphalt Contractors increasing maintenance bond from \$25,000 to \$50,000/Santeler motion to approve/Pearce 2nd; carried 3-0
 - C. Code Enforcement Services – Municipal Code Enforcement, LLC – take off agenda
 - D. 2023 Revaluation – stay with original contacted service and amount
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES –
- 13) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)

- 14) FUTURE AGENDA ITEMS:
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, September 13, 2022 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0

- 17) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into Closed Session/Santeler 2nd; carried 3-0
- 18) **Open Session** Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to Open Session/Santeler 2nd; carried 3-0
- 19) Possible authorization on certain items regarding Fire and EMS – Special Meeting Monday, August 22, 2022
- 20) ADJOURNMENT – Santeler motion to adjourn @ 6:47 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: September 13, 2022

APPROVED: _____
David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Monday, August 22, 2022 @ 5:00 PM**

- 1) MEETING CALLED TO ORDER at 5:01 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker; all present; 1 Audience Member(s)
- 3) MEETING PROPERLY POSTED – Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Pearce motion to approve/Santeler 2nd; carried 3-0
- 5) **Closed Session**
To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Pearce motion to go into Closed Session/Santeler 2nd; carried 3-0
- 6) **Open Session**
Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to Open Session/Santeler 2nd; carried 3-0
- 7) Possible authorization on certain items regarding Fire and EMS – Rowbotham motion to approve Baker sending request for how the numbers were arrived at and send dates to meet to negotiate/Pearce 2nd; carried 3-0
- 8) ADJOURNMENT – Santeler motion to adjourn @ 6:02 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: September 13, 2022

APPROVED:

David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING**

@ W6741 Brick Church Road, Walworth, WI

Wednesday, August 31, 2022 @ 9:00 AM

- 1) MEETING CALLED TO ORDER at 9:00 AM
- 2) ROLL CALL Chairman David Rowbotham - present, Supervisor #1 Steve Santeler- present, Supervisor #2 Bill Pearce - absent and Clerk-Treasurer Marie Baker - present; 0 Audience Member(s)
- 3) MEETING PROPERLY POSTED – Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 5) Authorization for Supervisor Santeler to meet with Village of Walworth representatives regarding the Town/Village Fire and EMS contract(s) - Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 6) ADJOURNMENT – Rowbotham motion to adjourn @ 9:52 AM/Santeler 2nd; carried 2-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: September 13, 2022

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, SEPTEMBER 13, 2022 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – all present; 1 Audience Member(s)
- 3) Pledge of Allegiance
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve/Pearce 2nd; carried 3-0
- 6) APPROVE MINUTES OF August 15, 2022 Board Meeting and August 22 and August 31, 2022 Special Meetings – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No September meeting
- 8) PUBLIC COMMENTS – None
- 9) SHERIFF LIAISON REPORT –
- 10) NEW BUSINESS:
 - A. Authorize Clerk-Treasurer Baker to obtain road work loan options/proposals – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B. DSW Metro 2023 Contract Shared Services budget increase option – Pearce motion to approve Option 1/Santeler 2nd; carried 3-0
- 11) UNFINISHED BUSINESS
 - A. 2021 Willow Bend Road work issues (TRID GRANT) – patched and bond increased
 - B. Code Enforcement report – no action, take off agenda
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – getting rugs cleaned
- 13) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– DISCUSSION & APPROVAL – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: CSM, Resolution to Exceed Levy
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, October 11, 2022 @ 4:00 PM and Budget Workshop to follow
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 17) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. Santeler motion to go into Closed Session/Pearce 2nd; carried 3-0
- 18) **Open Session** Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to Open Session/Santeler 2nd; carried 3-0
- 19) Possible authorization on certain items regarding Fire and EMS – No action
- 20) ADJOURNMENT – Santeler motion to adjourn @ 5:46 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: October 11, 2022

APPROVED: _____

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Monday, October 3, 2022@ 6:00 PM

- 1) MEETING CALLED TO ORDER at 6:00 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, and Clerk-Treasurer Marie Baker - present; Supervisor #2 Bill Pearce-absent 1 Audience Member(s)
- 3) MEETING PROPERLY POSTED – Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 5) Review and Possible Approval of Republican Party of Wisconsin – Application for Temporary Class “B” / “Class B” Retailer’s License October 5, 2022 (Fundraiser) – Pearce Farm Stand W5740 N Walworth Rd, Walworth, WI – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 6) Review & Possible Approval of Temporary Operator License Application for Catherine Stoodley for the above-entitled Fundraiser – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 7) ADJOURNMENT – Rowbotham motion to adjourn @ 6:05 PM/Santeler 2nd; carried 2-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: October 11, 2022

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
TUESDAY, OCTOBER 11, 2022 @ 4:00 PM

- 1) CALL MEETING TO ORDER at 4:03 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce arrived @ 4:15 pm, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken – present and 2 Audience Member(s)
- 3) Pledge of Allegiance
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 6) APPROVE MINUTES OF September 13, 2022 Board Meeting and October 3, 2022 Special Meetings – Rowbotham motion to approve/Santeler 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT – given during item below
- 8) PUBLIC COMMENTS – None
- 9) SHERIFF LIAISON REPORT –
- 10) NEW BUSINESS:
 - a. Infrared Real Estate Group LLC (Jeff Gibeaux, Agent) request for approval and recommendation to County to approve Certified Survey Map, W6660 Willow Bend Road, Walworth, WI Tax Parcel No. E W 800003 – Santeler motion to approve request and recommend County approve the CSM as presented/Rowbotham 2nd; carried 2-0
 - b. Resolution No. 10112022-1 a Resolution of Board to Exceed 2022 Levy Limit – Santeler motion to approve Resolution No. 10112022-1 with \$200,000 amount/Pearce 2nd; carried 3-0
 - c. 2022 Tax Bill insert - Santeler motion to approve with mill rate percentages forth coming/Rowbotham 2nd; carried 2-0
- 11) UNFINISHED BUSINESS
 - A. Sale of 2009 Truck – WI Surplus sale closes October 22
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Rugs and floors were cleaned, and Sterken has been working on plow truck
- 13) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– DISCUSSION & APPROVAL – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS:
- 15) SCHEDULE NEXT REGULAR MEETING: Monday, November 14, 2022 immediately following the Public Budget Hearing and Special Town Meeting of Electors @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve with one addition/Santeler 2nd; carried 3-0
- 17) **Closed Session** To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts. No motion
- 18) **Open Session** Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session - NA
- 19) Possible authorization on certain items regarding Fire and EMS – Santeler motion to authorize Baker to send Village email - pending attorney approval and further board review/Pearce 2nd; carried 3-0
- 20) ADJOURNMENT – Santeler motion to suspend regular business until after Special Meeting Budget Workshop to reconvene and consider Agenda line item 10) b. above /Pearce 2nd; carried 3-0
Pearce motion to adjourn @ 5:29 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: November 14, 2022

APPROVED: _____

David J. Rowbotham, Chairperson

**NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Tuesday, October 11, 2022 immediately following the Board Meeting @ 4:00 PM**

- 1) MEETING CALLED TO ORDER at 4:37 PM
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker - present; 1 Audience Member(s)
- 3) MEETING PROPERLY POSTED – Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Pearce motion to approve/Santeler 2nd; carried 3-0
- 5) Budget Workshop – Worked on 2023 Budget

Closed Session:

- 6) To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - Employee wages – No Motion

Open Session:

- 7) Return to open session pursuant to Wisconsin Statutes 19.85(2) NA
- 8) Possible discussion/action on any items discussed in closed session NA
- 9) ADJOURNMENT –Pearce motion to adjourn and reconvene Board meeting /Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: November 14, 2022

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
**MONDAY, NOVEMBER 14, 2022 IMMEDIATELY FOLLOWING THE PUBLIC BUDGET HEARING AND
SPECIAL TOWN MEETING OF ELECTORS @ 5:00 PM**

- 1) CALL MEETING TO ORDER at 5:14 PM
- 2) PLEDGE OF ALLEGIANCE – Done at Public Hearing
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 3 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve, Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES October 11, 2022 BOARD MEETING and Budget Workshop Special Meeting and October 19, 2022 SPECIAL MEETING – Santeler motion to approve/Pearce 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No November meeting
- 8) PUBLIC COMMENTS - None
- 9) SHERIFF LIAISON REPORT–
- 10) NEW BUSINESS:
 - A. Liz Street request for no parking signs on portions of School Road and Bonner Drive – come back to this if she arrives later
 - B. Meeting Per Diems – Santeler motion to approve \$50/meeting for Plan Commission members/Pearce 2nd; carried 3-0
 - C. 2023 Budget adjustments – Pearce motion to approve 2023 Budget with adjustments/Santeler 2nd; carried 3-0
 - D. Resolution 11142022-4 Board Adopting the 2023 Budget – Santeler motion to approve with adjustments/Pearce 2nd; carried 3-0
 - E. Approve Pat Romenesko, CPA 2021 Audit letter – Santeler motion to approve/Pearce 2nd; carried 3-0
 - F. Ordinance No. 11142022-1 an Ordinance relating to refund of certain overpayments – Pearce motion to approve/Santeler 2nd; carried 3-0
 - G. 2023 Board Meeting Schedule – January – May meetings were set
- 11) UNFINISHED BUSINESS:
 - A) Sale of 2009 Truck – did not meet minimum
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Baker reported the Nov 8 election went great 848 ballots were cast; Sterken Mack truck new pins/rust converted primed/painted
- 13) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: Fee Schedule, Road Superintendent Contract, Employee Bonus
- 15) SCHEDULE NEXT REGULAR MEETING: Monday, December 12, 2022 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 17) **Closed Session**

To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/EMS Contract. – No Motion

18) **Open Session**

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session - NA

19) Village and Town Walworth Fire and EMS 2023 Contract – Santeler motion to approve contract @ \$180,000 with no additional dues or fees, correct current year to 2023 in Article 1 A and to authorize Rowbotham and Baker to sign with changes/Pearce 2nd; carried 3-0

20) ADJOURNMENT -Santeler motion to adjourn @ 5:54 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: December 12, 2022

APPROVED: _____
David J. Rowbotham, Chairperson

TOWN OF WALWORTH
W6741 Brick Church Road ~ P.O. Box 386, Walworth, WI 53184
Phone: 262-275-9800

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
DRAFT MINUTES FOR PUBLIC HEARING AND SPECIAL TOWN MEETING OF
ELECTORS HELD ON MONDAY, NOVEMBER 14, 2022 @ 5:00 PM AT THE WALWORTH
TOWN HALL, W6741 BRICK CHURCH ROAD, WALWORTH, WI

- 1) CALL PUBLIC HEARING TO ORDER TO DISCUSS PROPOSED 2021 BUDGET –
Chairman David Rowbotham called the meeting to order @ 5:00 PM.
- 2) PLEDGE OF ALLEGIENCE
- 3) PUBLIC HEARING – No comments
- 4) CLOSE PUBLIC HEARING – Rowbotham closed public hearing

SPECIAL TOWN MEETING OF ELECTORS MINUTES
**MONDAY, NOVEMBER 14, 2022 IMMEDIATELY FOLLOWING THE PUBLIC
BUDGET HEARING**

- 1) CALL MEETING TO ORDER FOR SPECIAL TOWN MEETING OF ELECTORS –
David Rowbotham called the meeting to order @ 5:01 PM - 7 Town Electors were present – and an additional Town Elector arrived later - total Town Electors present 8
- 2) MEETING PROPERLY POSTED - Yes
- 3) TO ADOPT RESOLUTION 11142022-1 FOR ELECTORS TO EXCEED THE LEVY LIMIT AT SPECIAL TOWN MEETING OF THE ELECTORS. Eric Sterken motion to adopt RESOLUTION 11142022-1 FOR ELECTORS TO EXCEED THE LEVY LIMIT/ Richard Rasmussen 2nd; carried 7 aye, 0 nay, 0 abstain
- 4) TO ADOPT RESOLUTION 11142022-2 FOR ELECTORS TO ESTABLISH THE COMPENSATION FOR ELECTED TOWN OFFICERS, PURSUANT TO WIS. STATS § 60.10(1)(b)1 – Richard Rasmussen motion to approve Town Chairperson be paid \$9000/yr and \$50 Per diem for meetings not including all Monthly Board and Special Meetings and Town Supervisor #1 and #2 shall be paid \$6500/yr and \$50 Per diem for meetings not including all Monthly Board and Special Meetings/Robert Hall 2nd; carried 6 aye, 2 nay, 0 abstain
- 5) TO ADOPT RESOLUTION 11142022-3 FOR ELECTORS TO ADOPT THE 2022 TOWN TAX LEVY AT SPECIAL TOWN MEETING OF THE ELECTORS TO BE PAID IN 2023 PURSUANT TO SECTION 60.10 (1)(A) OF THE WISCONSIN STATUTES. Richard Rasmussen motion to approve RESOLUTION 11142022-2 TO ADOPT THE 2022 TOWN TAX LEVY @ \$963,105.00/Robert Hall 2nd; carried 8 aye, 0 nay, 0 abstain
- 6) ADJOURNMENT – Robert Hall motion to adjourn/Alex Rasch 2nd; carried 8-0

MINUTES SUBMITTED BY: MARIE BAKER, CLERK-TREASURER
Dated: December 12, 2022
APPROVED:

David J. Rowbotham, Town Board Chairman

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
MONDAY, DECEMBER 12, 2022 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; 6 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve, Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES November 14, 2022 Public Hearing, Electors Meeting & Board Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – No December meeting
- 8) PUBLIC COMMENTS – Liz Street commented on the need for No Parking on School Rd and the item will be put on the January 17, 2023 agenda
- 9) SHERIFF LIAISON REPORT–
- 10) NEW BUSINESS:
 - a. Pearce Farms CUP Amendment request to add room for larger cooler/freezer, expand sales floor space and additional storage for supplies - Bill Pearce stepped down – Rowbotham motion to recommend County approve, pending town fee is paid/Santeler 2nd; carried 2-0
 - b. DSW Shared Emergency Services Radio – no action taken
 - c. Road Superintendent Eric Sterken Employment Contract – Pearce motion to approve/Santeler 2nd; carried 3-0
 - d. Resolution 12122022-1 Fee Schedule – Santeler motion to approve/Pearce 2nd; carried 3-0
 - e. Per Diem for ETZ Members – Pearce motion to approve \$50 ETZ Per Diem/Santeler 2nd; carried 3-0
 - f. Employee bonuses – Pearce motion to approve/Santeler 2nd; carried 3-0
 - g. Clerk-Treasurer Baker unused vacation days – Santeler motion to approve 6 day carryover/Pearce 2nd; carried 3-0
 - h. Fontana ETZ text amendment – Pearce motion to approve initial draft pending final Fontana ETZ and town approval of final draft/Santeler 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A) Sale of 2009 Truck – put back on site for sale
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES
- 13) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– Discussion & Approval – Pearce motion to approve/Santeler 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: Liz Street No Parking Request, DSW Radio, Woodrich CSM
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, January 17, 2023 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 17) ADJOURNMENT - Pearce motion to adjourn @ 6:15 PM/Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: January 17, 2023

APPROVED: _____
David J. Rowbotham, Chairperson