

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Tuesday, January 17, 2023 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; Supervisor #2 Bill Pearce – absent; 6 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve, Rowbotham 2nd; carried 2-0
- 6) APPROVE MINUTES December 12, 2022 Board Meeting – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT – given during line item below
- 8) PUBLIC COMMENTS – None
- 9) SHERIFF LIAISON REPORT– No report
- 10) NEW BUSINESS:
 - a. Woodrich Estate request for approval and recommendation of 3 Parcel Certified Survey Map – W6645 Beloit Road, Walworth, WI Tax Key # E W 2000005 – Santeler motion to approve CSM pending any minor changes and recommend to the County for approval/Rowbotham 2nd; carried 2-0
 - b. Therese Ann Fritz Trust request for approval and recommendation of Rezone from A-1 Prime Ag to A-5 Ag-Rural Residential as shown on Exhibit B – N843 Prairie View Road, Walworth WI Tax Key # E W 3000001 – Santeler motion to approve rezone and recommend to the County for approval/Rowbotham 2nd; carried 2-0
 - c. Liz Street request for No Parking on School Road – Rowbotham motion to authorize Baker to draft ordinance and review with Captain Hall /Sterken to get description for No Parking on Devils Lane/Santeler 2nd; carried 2-0
 - d. Per Diem clarification – for a member participating via phone or other means – ok to pay them and revisit matter if it is abused
 - e. Approve Baker as delegated Town Agent for Electronic Safety and Licensing Application (eSLA) – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - f. Ordinance No. 01172023-1 An Ordinance to Amend Chapter 1. Land Division Ordinance, Town of Walworth, Walworth County, Wisconsin (Fees) – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 11) UNFINISHED BUSINESS:
 - A) DSW Radio – approved without Walworth Town Board approval
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Furnace in garage is being fixed
- 13) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– Discussion & Approval – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: Phil Klamm-Walworth Elementary Referendum, Road Bid
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, February 14, 2023 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 17) ADJOURNMENT - Rowbotham motion to adjourn @ 6:18 PM/Santeler 2nd; carried 2-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: February 14, 2023

APPROVED: _____
David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Tuesday, February 14, 2023 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:01 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; Supervisor #2 Bill Pearce – absent; 12 Audience Member(s)
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve, Rowbotham 2nd; carried 2-0
- 6) APPROVE MINUTES January 17, 2023 Board Meeting – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT – given during line item below
- 8) PUBLIC COMMENTS – None
- 9) SHERIFF LIAISON REPORT–
- 10) NEW BUSINESS:
 - A) Phil Klamm, District Administrator - Walworth Jt 1 Referendum Information
 - B) 2023 N. Walworth Road TRID Grant Project – Authorize Batterman to solicit bids –
Rowbotham motion to approve/Santeler 2nd; carried 2-0
 - C) State Line Road Speed Limit – need to extend 30 mph out and check if ok with IL municipalities
 - D) Big Foot Ranch Development workshop
- 11) UNFINISHED BUSINESS:
 - A) Ordinance 02142023-1 No Parking on Devils Lane – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Burrke ok regarding Mack truck cross conveyor for \$2000
- 13) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– Discussion & Approval – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: State Line Rd Speed,
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, February 15, 2023 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Rowbotham 2nd; carried 2-0
- 17) ADJOURNMENT - Rowbotham motion to adjourn @ 7:15 PM/Santeler 2nd; carried 2-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: March 15, 2023

APPROVED: _____
David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Monday, February 20, 2023 @ 10:00 AM

- 1) MEETING CALLED TO ORDER at 10:00 am
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce via phone and Clerk-Treasurer Marie Baker - present; 2 Audience Member(s)
- 3) MEETING PROPERLY POSTED – Yes
- 4) AMEND AGENDA, IF NECESSARY; Approve Agenda - Santeler motion to approve/Pearce 2nd; carried 3-0
- 5) Potential R-3 Zoning in Big Foot Farm Development – discussion only

- 6) ADJOURNMENT – Rowbotham motion to adjourn /Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: March 15, 2023

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI REGULAR BOARD MEETING
Wednesday, March 15, 2023 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve, Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES Feb 14 & 20, 2023 Board Meetings – Santeler motion to approve/Rowbotham 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT – given during line item below
- 8) PUBLIC COMMENTS – Deborah Allen asked about the 2-20-23 special meeting/notice
- 9) SHERIFF LIAISON REPORT–
- 10) NEW BUSINESS:
 - a. An Ordinance Amending Sections 18-13 regarding Definitions and 18-63 regarding Agricultural Land Uses and 18-332(c) regarding A-2 ETZ Agricultural Land (A-2 ETZ) District of the Municipal Code of the Village of Fontana on Geneva Lake – Santeler acknowledge except #10 No Fireworks/Pearce 2nd; carried 3-0
 - b. LaRocque Farms LLC request for recommendation to the Board for Conditional Use Permit A-2 ETZ Farm Family Business Wedding Barn – N1701 Town Hall Rd, Walworth, WI tax parcel numbers: EW 900009 & EW 1600001 -Pearce recommend to Village of Fontana ETZ to approve with event ahead signs, no parking allowed on Town Hall Road and no fireworks, annual review check with Fontana on this as to enforcement/Santeler 2nd; carried 3-0
 - c. Review bids, recommendations, and possible approval of awards for: a) N. Walworth Road and b) Ridge Road roadwork and to authorize Chair Rowbotham to sign any and all documents needed regarding the approved roadwork – a) N. Walworth Road - Pearce motion to approve Payne and Dolan bid not to exceed \$1,673,886 and authorize Chair Rowbotham to sign all documents/Santeler 2nd; carried 3-0; b) Ridge Road - Pearce motion to approve Payne and Dolan bid not to exceed \$33,998.50 and to authorize Chair Rowbotham to sign all documents/Santeler 2nd; carried 3-0
 - d. Letter to Walworth County regarding Town’s Comprehensive Plan Update – 2050 – Santeler motion to approve/Pearce 2nd; carried 3-0
 - e. Declaration of Municipal Disaster for Ice Storm February 22-23, 2023 – Sterken to complete paperwork, Santeler motion to approve/Pearce 2nd; carried 3-0
 - f. Road Superintendent Sterken 2022 vacation time carry-over – Pearce motion to approve 6 days carryover/Santeler 2nd; carried 3-0
 - g. Part-time help: classification, pay rate and allowable number of hours – Santeler motion to approve Blake Sterken @ \$18/hr as needed/Pearce 2nd; carried 3-0
- 11) UNFINISHED BUSINESS:
 - A) Speed Reduction on State Line Road – Sterken put together Ordinance within 2 weeks to clerk – Pearce motion to approve/Santeler 2nd; carried 3-0
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – nothing to report
- 13) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– Discussion & Approval – Santeler motion to approve/Rowbotham 2nd; carried 2-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN)
- 14) FUTURE AGENDA ITEMS: Crackfilling, State Line Rd Speed
- 15) SCHEDULE NEXT REGULAR MEETING: Special Meeting Tuesday, April 11, 2023 @ 5:00 PM Big Foot Ranch and Regular Board Meeting Tuesday, April 18, 2023 following Annual Meeting @ 6:00 pm
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 17) ADJOURNMENT – Santeler motion to adjourn @ 6:04 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: April 18, 2023

APPROVED: _____
David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Monday, April 11, 2023 @ 5:00 pm

- 1) MEETING CALLED TO ORDER at 5:00 pm
- 2) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker – all present

DISCUSSION & POSSIBLE DECISION ON ALL OR SOME OF THE FOLLOWING ITEMS:

- 3) Meeting Was Properly Posted
- 4) Amend Agenda, if necessary; Approve Agenda – Santeler motion to approve/Pearce 2nd; carried 3-0
- 5) Shodeen Family Property Company, LLC – Owner C/O Craig A. Shodeen, David Patzelt – Applicant, Sections 23, 25, 26, and 27, Walworth Township. The property owner is requesting to rezone approximately 471.24 acres of A-1 Prime Agricultural land to R-1 Single Family Residential (unsewered) District, 62.8 acres of A-2 Agricultural District land to R-1 Single Family Residential (unsewered) District, 18.99 acres of A-1 Prime Agricultural land to C-2 Upland Resource Conservation District, 11.25 acres of A-1 Prime Agricultural land to B-4 Highway Business District, 6.06 acres of A-1 Prime Agricultural land to C-4 Shoreland Wetland District, 7.03 acres of A-1 Prime Agricultural land to C-1 Lowland Resource Conservation District, 6.7 acres of A-5 Agricultural-Rural Residential District to R-1 Single Family Residential (unsewered) District, and .31 acres of C-1 Lowland Resource Conservation District to C-4 Shoreland Wetland District. The rezone is requested in order to obtain conditional use review for a 427 lot Planned Residential Conservation Design Development with an 11.25-acre future business area and wetlands corrected to meet field delineated wetland boundaries. The property of concern is located on the west side of Ridge Road approximately 3000 feet north of the intersection of Ridge Road and Lakeville Road. The rezone areas are located on all or parts of tax parcels E W 2300008, E W 2500005, 7, 7B, 7C and 7D, E W 2600001, 2, 2A, 5 and 6, E W 2700002, EA428400001, EK 00002A, EA182700004A and EA148800001 as described by a digital legal description available for review at the Walworth County Land Use and Resource Management Department. - Santeler motion to table until recommendation from Plan Commission is received/Pearce 2nd; carried 3-0
- 6) Shodeen Family Property Co. LLC request to rezone 23,788 S.F. from A-1 Fontana ETZ to C-2 Fontana ETZ Tax Key No. EW 2300008 – Santeler motion to recommend to Fontana ETZ for approval/Pearce 2nd; carried 3-0
- 7) ADJOURNMENT – Pearce motion to adjourn @ 5:03 pm /Santeler 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: ^{May 9}~~April 18~~, 2023

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI BOARD MEETING

Tuesday, April 18, 2023 following Annual Meeting @ 6:00 PM

- 1) CALL MEETING TO ORDER at 6:28 PM
- 2) PLEDGE OF ALLEGIANCE – done at Annual Meeting
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present; Supervisor #1 Steve Santeler - absent
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Rowbotham motion to approve, Pearce 2nd; carried 2-0
- 6) APPROVE MINUTES March 15, 2023 Board Meeting – Pearce motion to approve/Rowbotham 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT – Tabled to May 1, 2023 @ 6:30 pm
- 8) PUBLIC COMMENTS
- 9) SHERIFF LIAISON REPORT
- 10) **NEW BUSINESS:**
 - a. Acceptance of Jim Lovell GLEA resignation – Rowbotham motion to accept Jim's resignation/Pearce 2nd; carried 2-0
 - b. Appoint Alex Rasch as Town of Walworth GLEA representative – Pearce motion to approve/Rowbotham 2nd; carried 2-0
 - c. Bob Pruessing – regarding Building Inspector – put Building Inspector on next agenda
 - d. Appoint Weed Commissioner – Pearce motion to approve Eric Sterken as Weed Commissioner/Rowbotham 2nd; carried 2-0
 - e. Review and approve Operator License for Kayla Romenesko-South Shore Drive – Pearce motion to approve/Rowbotham 2nd; carried 2-0
 - f. Impact Fees – put on next agenda
 - g. Approve Board of Review Alternates – Pearce motion to approve Eric Sterken and Alex Rasch/Rowbotham 2nd; carried 2-0
 - h. Acceptance of Jeff Austin Plan Commission Chair resignation – Pearce motion to accept Jeff's resignation as PC Chair/Rowbotham 2nd; carried 2-0
 - i. Appoint Plan Commission Members and Chair – Pearce motion to approve appointments of Steve Santeler as Chair, Marie Baker as Secretary, Jeff Austin, Rick Schoenbeck and Paul Peterson/Rowbotham 2nd; carried 2-0
 - j. Approve FNBT Loan – put on next agenda
 - k. ARPA fund use – Pearce motion to transfer funds to Roads Budget/Rowbotham 2nd; carried 2-0
 - l. Crack filling – Sterken to get numbers together for next meeting
- 11) **UNFINISHED BUSINESS:**
 - A) Ordinance No. 04182023-1 an Ordinance to Regulate Traffic on portions of State Line Road - Pearce motion to approve/Rowbotham 2nd; carried 2-0
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Burke truck cross conveyor is done
- 13) BOARD REPORTS
 - A) CLERK-TREASURER'S REPORT– Discussion & Approval – Pearce motion to approve/Rowbotham 2nd; carried 2-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) Cemetery damage waiting to hear back from insurance company regarding coverage
- 14) FUTURE AGENDA ITEMS: Building Inspector, Crack Filling, Impact Fees
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, May 9, 2023 @ 5:00 pm
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Rowbotham 2nd; carried 2-0
- 17) **Closed Session**

To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public

funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts and DSW Emergency Services. Pearce motion to go into closed session/Rowbotham 2nd; carried 2-0

18) **Open Session**

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to come out of closed session/Rowbotham 2nd; carried 2-0

Pearce motion to authorize Baker to contact the Village of Walworth to have a joint meeting/Rowbotham 2nd; carried 2-0

19) ADJOURNMENT – Rowbotham motion to adjourn @ 7:55 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: May 9, 2023

APPROVED: _____
David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI SPECIAL MEETING
@ W6741 Brick Church Road, Walworth, WI
Monday, April 24, 2023 @ 6:00 pm

- 1) MEETING CALLED TO ORDER at 6:04 pm
- 2) ROLL CALL Chair David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce and Clerk-Treasurer Marie Baker – all present

DISCUSSION & POSSIBLE DECISION ON ALL OR SOME OF THE FOLLOWING ITEMS:

- 3) Meeting Was Properly Posted
- 4) Amend Agenda, if necessary; Approve Agenda – Pearce motion to approve/Santeler 2nd; carried 3-0
- 5) Resolution 04242023-1 to Borrow \$1,800,000.00 from FNBT for N Walworth Road project and other road improvements – Pearce motion to approve/Santeler 2nd; carried 3-0

6) **Closed Session**

To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts and DSW Emergency Services – Santeler motion to go into Closed Session/Pearce 2nd; carried 3-0

7) **Open Session**

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Santeler motion to come out of Closed Session/Pearce 2nd; carried 3-0

Pearce motion to authorize Baker to contact the Village of Walworth that the Town Board would like to be on their Agenda and will be at the meeting on May 8, 2023 @ 6:00 PM/Santeler 2nd; carried 3-0

- 8) ADJOURNMENT – Santeler motion to adjourn @ 6:55 pm/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: May 9, 2023

APPROVED:

David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI BOARD MEETING

Tuesday, May 9, 2023 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #1 Steve Santeler, Supervisor #2 Bill Pearce, Clerk-Treasurer Marie Baker, Road Superintendent Eric Sterken - all present
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Santeler 2nd; carried 3-0
- 6) APPROVE MINUTES April 11, 18 & 24, 2023 Board Meeting – Pearce motion to approve/Santeler 2nd; carried 3-0
- 7) PLAN COMMISSION REPORT –
- 8) SHERIFF LIAISON REPORT -
- 9) UNFINISHED BUSINESS:
 - a. Shodeen Family Property Company, LLC – Owner C/O Craig A. Shodeen. David Patzelt – Applicant, Sections 23, 25, 26, and 27, Walworth Township. The property owner is requesting to rezone approximately 471.24 acres of A-1 Prime Agricultural land to R-1 Single Family Residential (unsewered) District, 62.8 acres of A-2 Agricultural District land to R-1 Single Family Residential (unsewered) District, 18.99 acres of A-1 Prime Agricultural land to C-2 Upland Resource Conservation District, 11.25 acres of A-1 Prime Agricultural land to B-4 Highway Business District, 6.06 acres of A-1 Prime Agricultural land to C-4 Shoreland Wetland District, 7.03 acres of A-1 Prime Agricultural land to C-1 Lowland Resource Conservation District, 6.7 acres of A-5 Agricultural-Rural Residential District to R-1 Single Family Residential (unsewered) District, and .31 acres of C-1 Lowland Resource Conservation District to C-4 Shoreland Wetland District. The rezone is requested in order to obtain conditional use review for a 427 lot Planned Residential Conservation Design Development with an 11.25-acre future business area and wetlands corrected to meet field delineated wetland boundaries. The property of concern is located on the west side of Ridge Road approximately 3000 feet north of the intersection of Ridge Road and Lakeville Road. The rezone areas are located on all or parts of tax parcels E W 2300008, E W 2500005, 7, 7B, 7C and 7D, E W 2600001, 2, 2A, 5 and 6, E W 2700002, EA428400001, EK 00002A, EA182700004A and EA148800001 as described by a digital legal description available for review at the Walworth County Land Use and Resource Management Department. – Santeler motion to approve denial of the rezone per the denial recommendation of the Plan Commission/Pearce 2nd; carried 3-0
 - b. Fontana ETZ proposed ordinance amendment regarding Ag land uses and A-2 ETZ Ag land – Santeler motion to approve amendment/Pearce 2nd; carried 3-0
 - c. Crack filling – Pearce motion to approve Sterken to work with other municipalities as discussed/Santeler 2nd; carried 3-0
 - d. Ordinance No. 05092023-1 To Appoint Alternate Members for Board of Review – Santeler motion to approve/Pearce 2nd; carried 3-0
- 10) PUBLIC COMMENTS - Citizens may address the Chair at this point of the meeting – please limit your comments to once for 2 minutes maximum. No further public comments on Agenda items 9a. & 11a. Total public comment period is limited to 30 minutes.
- 11) NEW BUSINESS:
 - A) CST Holding LLC by Glen Feltham request to Amend an Existing Conditional Use Permit W7015 North Walworth Road, Walworth, WI Tax Parcel No. E W 600007 to add a 12' x 30' building for storage, employee warming in winter, and pay station during Christmas season on busy days. – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B) Building Inspector's office hours – Santeler motion to authorize Rowbotham to meet with Justin Border to set up hours/Pearce 2nd; carried 3-0
 - C) Paula Sass W5607 Lakeville Road water issue – Sass presented issue and no action taken
 - D) Five-person board – Santeler motion to authorize Rowbotham to form committee/Pearce 2nd; carried 3-0, keep on agenda

- E) Public Comment Policy – keep on agenda
 - F) Impact fees – Form committee, keep on agenda
 - G) 4-H road clean-up – Completed – Pearce motion to approve \$1000 for clean-up/Santeler 2nd; carried 3-0
 - H) Appoint Community Chest town members – Pearce motion to approve Kay Schwenn and Jan Palzkill/Santeler 2nd; carried 3-0
 - I) June-December 2023 meeting dates and times – dates and times were set and will be on Town website
 - J) Plan Commission Ordinance Amendment – take off agenda for now
 - K) Resolution 05092023-1 to request Legislation action to change the allocation of Reserve “Class B” Liquor Licenses in State of Wisconsin- Santeler motion to approve/Pearce 2nd; carried 3-0
 - L) Tri-County Unit of the Wisconsin Towns Association Dues: Kenosha, Racine, Walworth – Pearce will research and keep on agenda
- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – Gating firepit area
- 13) BOARD REPORTS
- A) CLERK-TREASURER’S REPORT– Discussion & Approval – Santeler motion to approve/Pearce 2nd; carried 3-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) Ridge Road update given
- 14) FUTURE AGENDA ITEMS: Five-person Board, Public Comment Policy, Impact Fees, Tri-County Unit Dues
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, May 9, 2023 @ 5:00 pm
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Santeler 2nd; carried 3-0
- 17) **Closed Session**
 To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/Rescue Contracts and DSW Emergency Services – Santeler motion to go into closed session/Pearce 2nd; carried 3-0
- 18) **Open Session**
 Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Pearce motion to return to open session/Pearce 2nd; carried 3-0

Santeler motion to authorize Baker to send letter to the Village of Walworth as discussed/Pearce 2nd; carried 3-0
- 19) ADJOURNMENT – Rowbotham motion to adjourn @ 7:00 PM/Pearce 2nd; carried 3-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: June 12, 2023

APPROVED: _____
 David J. Rowbotham, Chairperson

NOTICE: DRAFT MINUTES - subject to change, pending final approval by the Town Board
TOWN OF WALWORTH, WALWORTH COUNTY, WI BOARD MEETING

Monday, June 12, 2023 @ 5:00 PM

- 1) CALL MEETING TO ORDER at 5:00 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chairman David Rowbotham, Supervisor #2 Bill Pearce, present; Supervisor #1 Steve Santeler, absent
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Pearce motion to approve/Rowbotham 2nd; carried 2-0
- 6) APPROVE MINUTES May 9, 2023 Board Meeting – Pearce motion to approve/Rowbotham 2nd; carried 2-0
- 7) PLAN COMMISSION REPORT – No June 2023 PC meeting
- 8) SHERIFF LIAISON REPORT –
- 9) Public Comments: Jeremy Segal commented on hot asphalt scam; Brian Retzke said Ridge Rd is a drag strip
- 10) NEW BUSINESS:
 - A) 2022 Audit – Pat Romenesko presented the 2022 audit – Pearce motion to accept the audit/Rowbotham 2nd; carried 2-0
 - B) Review & Possible Approval of STR License for:
W5069 Cobblestone Road, Walworth, WI
W5551 Lakeville Road, Walworth, WI
W5419 Cty Hwy B, Walworth, WI
Pearce motion to approve all three STR licenses/Rowbotham 2nd; carried 2-0
 - C) Review & Possible Approval of Liquor License Applications for:
South Shore Bar & Grill, Inc., W6763 S Shore Drive, Delavan, WI 53115, Richard Beaulieu, Agent
Rosewood Entertainment, LLC, 2484 County Road O South, Delavan, WI 53115, Gretchen K. Hladish, Agent
Fire2Fork, LLC, 2484 County Road O South, Delavan, WI 53115, John R. Schnupp, Agent
The Barnacle Club, W5723 Hwy B, Walworth, WI, Carl E. Bergersen, Agent
Pearce motion to approve all four liquor licenses/Rowbotham 2nd; carried 2-0
 - D) Review & Possible Approval of Operator License Applications for South Shore Bar and Grill:
Susan L. Komel, Sarah L. Hanna, Brittani K. Soltys, Lauren A. Nelson, Caitlin A. Cataldo, Tarha L. Soukup, Renee Beaulieu, Kayla L. Romenesko and Sean J. Forbeck; The Barnacle Club: Judith A. Claussen, Karin A. Slayton, Emelia R. Riley and Tricia L. Van de Bogert; for Fire2Fork: Ethan Z. Payton, Jared J. Schnupp, Victoria M. Marse, Jaclyn A. Halagera, Emily S. Williamson, Eoin E. Henry, Samantha M. Hollister, Kendra E. Janski, Jessica Lauren Kunkel and Violet M. Sulli - Pearce motion to approve/Rowbotham 2nd; carried 2-0
 - E) 2023-24 Insurance Renewal – Pearce motion to approve with additional \$329 increase/Rowbotham 2nd; carried 2-0
 - F) Appoint Ad Hoc Committee Members - Pearce motion to approve Ad Hoc members David Rowbotham, Kelly Hayden, Jerry Olson, Lisa Stewart and Alex Rasch/Rowbotham 2nd; carried 2-0
 - G) Resolution No. 06122023-1 adopting a Natural Hazards Mitigation Plan - Pearce motion to approve/Rowbotham 2nd; carried 2-0
 - H) Amend Emergency Management Plan 2017 updated: June 2022 and June 12, 2023 - Pearce motion to approve/Rowbotham 2nd; carried 2-0
 - I) Land Division Ordinance – table to next meeting: Santeler report
- 11) UNFINISHED BUSINESS:
 - A) N. Walworth Road TRID Grant Project additional costs
 - B) Five-person board - Pearce motion to send to Ad Hoc/Rowbotham 2nd; carried 2-0
 - C) Public Comment Policy - Pearce motion to send to Ad Hoc/Rowbotham 2nd; carried 2-0
 - D) Impact fees - Pearce motion to send to Ad Hoc/Rowbotham 2nd; carried 2-0
 - E) Tri-County Unit of the Wisconsin Towns Association Dues: Kenosha, Racine, Walworth – No action taken – take off agenda

- 12) TOWN HALL FACILITY, EQUIPMENT & VEHICLES – nothing to report
- 13) BOARD REPORTS
 - A) CLERK-TREASURER’S REPORT– Discussion & Approval – Pearce motion to approve/Rowbotham 2nd; carried 2-0
 - B) SAFETY UPDATE (SANTELER) – Discussion & Monthly Report
 - C) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN) Bob Stewart was given gift certificate for his help cleaning up cemetery. Crack filling is done. Tree guys are starting on N Walworth on Wednesday
- 14) FUTURE AGENDA ITEMS: Ad Hoc Committee
- 15) SCHEDULE NEXT REGULAR MEETING: Monday, July 10, 2023 @ 5:00 pm
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Pearce motion to approve/Rowbotham 2nd; carried 3-0
- 17) CLOSED SESSION: To consider a motion whether or not to go into closed session in accordance with Wis. Stats. 19.85(1)(c), considering employment, compensation, or performance evaluation of an employee over which the governmental body has jurisdiction or exercises responsibility. Pearce motion to go into closed session/Rowbotham 2nd; carried 2-0
- 18) OPEN SESSION: Return to open session pursuant to Wis. Stats. 19.85(2) and act on any items discussed in closed session. Pearce motion to return to open session/Rowbotham 2nd; carried 2-0
- 19) ADJOURNMENT – Rowbotham motion to adjourn @ 6:20 PM/Pearce 2nd; carried 2-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: July 10, 2023

APPROVED: _____
David J. Rowbotham, Chairperson