

TOWN OF WALWORTH  
W6741 BRICK CHURCH ROAD, PO BOX 386  
WALWORTH, WI 53184-0386  
Phone: 262-275-9800

## **2024 BOARD OF REVIEW AGENDA**

**THURSDAY, AUGUST 1, 2024 @**

**4:00 PM - 6:00 PM or adjournment**

1. Call Board of Review to Order & Meeting Recording Announcement
2. Roll Call David Rowbotham, Steve Santeler, Bill Pearce, Marie Baker and Accurate Appraisal Representative
3. Confirmation of appropriate Board of Review and Open Meetings notices.
4. Verify Town Ordinance for confidentiality of income and expense information provided to assessor under state law (sec.70.47(7)(af).
5. Review of new laws.
6. Receipt of Assessment Roll by Clerk from Assessor.
7. Receive the Assessment Roll and Sworn Statements from the Clerk.
8. General information from Assessor.
9. Review the Assessment Roll and Perform Statutory Duties:
  - a) Examine the roll,
  - b) Correct and description or calculation errors,
  - c) Add omitted property, and
  - d) Eliminated double assessed property.
10. Discussion/Action-Certify all corrections of error under state law (sec.70.43 Wis.Stats).
11. Verify with the Assessor that open book changes are included in the assessment roll.
12. Allow taxpayers to review assessment roll data.
13. During the first two hours, Consideration of:
  - a) Waivers of required 48-hour notice of intent to file an objection when there is good cause,
  - b) Requests for waiver of BOR hearing allowing the property owner an appeal directly to the circuit court,
  - c) Request for testimony by telephone or submitting sworn written statement
  - d) Subpoena requests, and
  - e) Act on any other legally allowed or required BOR matters.
14. Review Notices of Intent to File Objection.
15. Proceed to hear objections, if any and if proper notice/waivers given, unless scheduled for another date.
16. Swearing in and hearing of assessment objections, if any.
17. Discussion/Decision on Objections filed by Property Owner(s).
18. Clerk gives proper Notice of BOR Determination/waivers.
19. Discussion and Decision on the 2024 assessment roll.
20. Final Adjournment.

Marie Baker, Town Clerk-Treasurer Posted: July 30, 2024

**NOTE:** The Town Hall is handicapped accessible. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals. For additional information or to request this service, contact the Town Clerk @ 262-275-9800 or P.O. Box 386, Walworth, WI 53184.