

**Tuesday, June 11, 2024, Board Meeting Minutes**

- 1) CALL MEETING TO ORDER at 5:01 PM
- 2) PLEDGE OF ALLEGIANCE –
- 3) ROLL CALL Chair David Rowbotham, Steve Santeler, Bill Pearce, Alex Rasch, Brian Retzke; present
- 4) MEETING PROPERLY POSTED - Yes
- 5) AMEND AGENDA, IF NECESSARY; APPROVE AGENDA – Santeler motion to approve/Pearce 2<sup>nd</sup>; carried 5-0
- 6) APPROVE MINUTES: May 14, 2024 Board Meeting – Pearce motion to approve/Santeler 2<sup>nd</sup>; carried 5-0  
May 22, 2024 Special Meeting – Pearce motion to approve/Santeler 2<sup>nd</sup>; carried 4-0-1 abstained
- 7) PLAN COMMISSION REPORT – No June meeting
- 8) SHERIFF LIAISON REPORT – Report given
- 9) PUBLIC COMMENTS – None
- 10) NEW BUSINESS:
  - a. County Representative regarding Agriculture Enterprise Area (AEA) and Town Consideration – Pearce motion to approve and authorize Rowbotham and one other board member sign proposal/Santeler 2<sup>nd</sup>; carried 5-0
  - b. Batterman – Charter utility work in ROW fee – Pearce motion to approve \$10,000 bond or 150% of project cost whichever is less than fee for this project only/Rasch 2<sup>nd</sup>; carried 5-0
  - c. Review & Possible Approval of STR License for:  
W5069 Cobblestone Road, Walworth, WI  
W5551 Lakeville Road, Walworth, WI  
W5419 Cty Hwy B, Walworth, WI Fee and App Pending  
Santeler motion to approve all including W5419 Cty Hwy B if they send fee and app/Pearce 2<sup>nd</sup>; carried 5-0
  - d. Review & Possible Approval of Liquor License Applications for:  
South Shore Bar & Grill, Inc., W6763 S Shore Drive, Delavan, WI 53115, Richard Beaulieu, Agent  
Rosewood Entertainment, LLC, 2484 County Road O South, Delavan, WI 53115, Gretchen K. Hladish, Agent  
Fire2Fork, LLC, 2484 County Road O South, Delavan, WI 53115, John R. Schnupp, Agent  
The Barnacle Club, W5723 Hwy B, Walworth, WI, Carl E. Bergersen, Agent  
Rasch motion to approve licenses as stated/Pearce 2<sup>nd</sup>; carried 5-0
  - e. Review & Possible Approval of Operator License Applications filed in clerk’s office – Rasch motion to approve Tasha Loma/Pearce 2<sup>nd</sup>; carried 5-0
  - f. Board of Review Alternates – Retzke motion to approve Eric Sterken and Thomas Rohleder/Pearce 2<sup>nd</sup>; carried 5-0
  - g. Fire Call Fee Waiver – No action
  - h. 2023-24 Insurance Renewal – Rasch motion to approve and to raise deductible from \$500 to \$2500 deductible/Pearce 2<sup>nd</sup>; carried 4-1
  - i. Vehicle hit while snowplowing – Pearce motion for Retzke and Sterken to go and offer \$500 and sign release of all claims/Rasch 2<sup>nd</sup>; carried 5-0
- 11) UNFINISHED BUSINESS:
  - A) David Bretl/Public Administration Associates LLC contract options – Rasch gave report
  - B) Short Term Rental Enforcement – Take off agenda
  - C) ARIP Grant – Nothing to report take off agenda
  - D) Town’s Fire Truck – Sterken and Retzke will work on put it on Wis Surplus site
- 12) TOWN HALL FACILITY, EQUIPMENT AND VEHICLES – Mailbox ordered is not approved by the Delavan Postmaster, gutter is up, discussed options to remove burned fuel tanks and burned tractor
- 13) BOARD REPORTS
  - A) CLERK-TREASURER’S REPORT– DISCUSSION & APPROVAL – Santeler motion to approve/Pearce 2<sup>nd</sup>; carried 5-0
  - B) SAFETY UPDATE (SANTELER) – DISCUSSION & MONTHLY REPORT
  - C) CHAIR ROWBOTHAM’S REPORT – Be ready for Special Meeting, looking for volunteers for cleanup at Dairy Breakfast
  - D) BRICK CHURCH CEMETERY and ROAD REPORTS (PEARCE & STERKEN – Chip sealing is done, may sweep S&D, haul out extra, striping is all that needs to be done by County
- 14) FUTURE AGENDA ITEMS:
- 15) SCHEDULE NEXT REGULAR MEETING: Tuesday, July 9, 2024 @ 5:00 PM
- 16) REVIEW AND APPROVE PREPAID BILLS AND BILLS FOR PAYMENT – Santeler motion to approve/Rasch 2<sup>nd</sup>;

carried 5-0

17) **Closed Session**

To consider a motion on whether or not to conduct a closed session in accordance with Wis. Stats. 19.85(1)(e); Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session related to Village of Walworth/Town of Walworth Fire/EMS (Emergency) Contract and future coverage.

18) **Open Session**

Return to open session pursuant to Wisconsin Statutes 19.85(2) and take action on any items discussed in closed session – Rowbotham motion to schedule formal sit-down with Fontana to discuss 2025 agreement - here are our call numbers from last 3 years/Pearce 2<sup>nd</sup>; carried 5-0

19) ADJOURNMENT – Retzke motion to adjourn @ 6:49 pm/Retzke 2<sup>nd</sup>; carried 5-0

MINUTES SUBMITTED BY: Marie Baker, Clerk-Treasurer

DATED: July 9, 2024

APPROVED: \_\_\_\_\_/s/ \_\_\_\_\_